

TOWN OF STONINGTON CONNECTICUT



ROBERT R. "ROB" SIMMONS
FIRST SELECTMAN

2017 – 2018
FISCAL YEAR
BUDGET TO
BOARD OF FINANCE

3/29/17 Version 2

**TOWN OF STONINGTON
GENERAL FUND REVENUE
2017 - 2018 FIRST SELECTMAN'S PROPOSED BUDGET**

LINE #	REVENUE SOURCE	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL	2016-2017 ADOPTED BUDGET	2016-2017 ESTIMATE OF ACTUAL	2017-2018 PROPOSED BUDGET
	TAXES									
1	Current Levy	52,124,373	52,124,373	52,388,707	54,811,658	54,811,658	55,110,584	57,437,713	58,040,000	67,463,763
2	Prior Years	425,000	425,000	656,208	425,000	425,000	606,244	450,000	685,821	600,000
3	Motor Vehicle Supplement	200,000	200,000	336,120	200,000	200,000	344,450	250,000	395,000	350,000
4	Interest & Lien Fees	275,000	275,000	389,681	275,000	275,000	323,517	225,000	331,000	300,000
5	TOTALS	53,024,373	53,024,373	53,770,716	55,711,658	55,711,658	56,384,795	58,362,713	59,451,821	68,713,763
	LICENSES AND PERMITS									
6	Building Permits	175,000	175,000	277,393	175,000	175,000	454,001	250,000	260,000	250,000
7	Business Licenses	15,000	15,000	15,962	15,000	15,000	16,375	15,000	15,000	15,000
8	Conveyance Tax	200,000	200,000	360,728	260,000	260,000	409,954	260,000	330,000	300,000
9	Town Clerk's Fees	150,000	150,000	167,313	160,000	160,000	175,441	160,000	248,000	180,000
10	Miscellaneous Permits	3,000	3,000	5,300	3,000	3,000	4,900	3,500	3,500	3,500
11	Alarm Registrations	6,500	6,500	5,970	6,500	6,500	6,075	6,500	6,000	6,000
12	Inland Wetland Permits	2,500	2,500	3,175	2,500	2,500	1,500	2,500	1,800	1,500
13	P&Z and Zoning Board Fees	60,000	60,000	66,185	60,000	60,000	66,091	60,000	45,000	55,000
14	TOTALS	612,000	612,000	902,026	682,000	682,000	1,134,337	757,500	909,300	811,000
	FINES AND FORFEITS									
15	Parking Fines	4,000	4,000	5,075	4,000	4,000	4,150	4,000	5,000	4,500
16	Alarm Penalties	3,000	3,000	2,525	3,000	3,000	2,900	3,000	1,500	1,500
17	TOTALS	7,000	7,000	7,600	7,000	7,000	7,050	7,000	6,500	6,000
	REVENUES - USE OF TOWN MONEY									
18	Interest Income	80,000	80,000	121,332	57,000	57,000	61,580	55,000	55,000	55,000
19	Rentals	54,800	54,800	55,302	54,800	54,800	53,308	52,000	53,000	52,000
20	Loan Repayment - SNEFLA	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500
21	TOTALS	147,300	147,300	189,134	124,300	124,300	127,388	119,500	120,500	119,500
	STATE GRANTS FOR EDUCATION									
22	Magnet School Transportation	-	-	-	61,000	61,000	-	-	-	-
23	Education Cost Sharing Grant	2,079,928	2,079,928	1,961,943	2,079,926	2,079,926	1,927,364	1,950,000	1,649,159	-
24	Special Education	-	-	-	-	-	-	-	-	1,196,800
25	Transportation	25,263	25,263	22,846	26,021	26,021	22,486	22,000	-	-
26	Non-Public Services	2,814	2,814	2,592	2,992	2,992	2,755	2,500	-	-
27	State Teacher's Pension Contribution	-	-	-	-	-	-	-	-	-
28	Non-Public Health Services	10,000	10,000	9,569	10,000	10,000	8,940	8,000	8,061	8,000
29	TOTALS	2,118,005	2,118,005	1,996,950	2,179,939	2,179,939	1,961,545	1,982,500	1,657,220	1,204,800
	STATE GRANTS FOR REIMBURSEMENT ON REVENUE									
30	Reimbursement Disabled	1,700	1,700	1,689	1,982	1,982	1,713	-	1,602	1,280
31	Veteran's Exemption	16,000	16,000	17,216	17,834	17,834	16,546	16,000	15,736	12,600
32	Tax Relief for Elderly	124,000	124,000	119,407	129,155	129,155	122,437	120,000	106,761	85,400
33	PILOT - State Owned Property	20,500	20,500	21,561	20,550	20,550	-	-	-	13,883
34	Mashantucket Pequot Grant	38,547	38,547	40,283	40,733	40,733	35,302	30,000	33,057	31,251
35	Grants for Municipal Projects	94,362	94,362	94,362	100,332	100,332	100,332	95,000	100,332	-
36	Municipal Revenue Sharing	-	-	-	-	-	-	-	202,888	292,053
37	TOTALS	295,109	295,109	294,518	310,586	310,586	276,330	261,000	460,376	436,467
	STATE GRANTS FOR OTHER PURPOSES									
38	Parking Ticket Surcharge	11,000	11,000	14,239	11,000	11,000	13,578	10,000	10,000	10,000
39	Youth Services	19,275	19,275	19,373	19,275	19,275	18,804	15,000	14,000	14,000
40	Civil Preparedness	8,000	8,000	7,621	-	-	9,257	8,000	9,200	9,000
41	Telephone Line Access	54,000	54,000	66,162	54,000	54,000	64,094	54,000	63,329	60,000
42	TOTALS	92,275	92,275	107,395	84,275	84,275	105,733	87,000	96,529	93,000

**TOWN OF STONINGTON
GENERAL FUND REVENUE
2017 - 2018 FIRST SELECTMAN'S PROPOSED BUDGET**

LINE #	REVENUE SOURCE	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL	2016-2017 ADOPTED BUDGET	2016-2017 ESTIMATE OF ACTUAL	2017-2018 PROPOSED BUDGET
	SOLID WASTE DISPOSAL FEES									
43	Solid Waste Disposal Fees	1,450,000	1,450,000	1,459,711	1,450,000	1,450,000	1,477,030	1,450,000	1,465,000	1,450,000
44	SCRRA Transportation	93,000	93,000	86,929	90,000	90,000	89,453	85,000	85,000	85,000
45	Landfill Recycling	45,000	45,000	41,536	45,000	45,000	33,692	25,000	40,100	30,000
46	Landfill Tipping Fees	120,000	120,000	119,934	120,000	120,000	139,177	120,000	143,000	130,000
47	TOTALS	1,708,000	1,708,000	1,708,110	1,705,000	1,705,000	1,739,352	1,680,000	1,733,100	1,695,000
	MISCELLANEOUS REVENUE - EDUCATION									
48	Building Rental/Miscellaneous	500	500	1,400	500	500	1,200	1,000	1,200	1,200
49	Tuition - Other Schools	29,000	29,000	13,917	24,000	24,000	14,897	24,000	14,000	14,000
50	TOTALS	29,500	29,500	15,317	24,500	24,500	16,097	25,000	15,200	15,200
	MISCELLANEOUS REVENUE -POLICE DEPT									
51	Vehicle Use - Outside Jobs	47,500	47,500	32,000	47,500	47,500	76,394	47,500	50,000	50,000
52	Administrative Fee/Miscellaneous Fees	11,500	11,500	7,970	11,500	11,500	14,196	11,500	9,000	12,000
53	TOTALS	59,000	59,000	39,970	59,000	59,000	90,590	59,000	59,000	62,000
	MISCELLANEOUS REVENUE									
54	Miscellaneous	18,000	18,000	12,245	10,000	10,000	375,679	10,000	45,000	10,000
55	Accident Reports	1,000	1,000	1,290	1,000	1,000	1,797	1,000	1,300	1,000
56	Data Processing Revenue	23,000	23,000	25,057	23,000	23,000	26,640	23,000	25,000	23,000
57	In Lieu of Taxes - Housing Authority	11,000	11,000	5,159	11,000	11,000	5,917	5,000	2,573	2,600
58	Mystic WWTP Debt Service Offset	18,600	18,600	17,201	17,000	17,000	17,058	17,000	17,000	-
59	GIS Revenue	1,000	1,000	797	800	800	702	800	500	800
60	Unliquidated Prior Year Encumbrances	8,000	8,000	65,020	8,000	8,000	17,919	8,000	8,000	8,000
61	Benefit Assessments (combined)	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
62	Utility Billing Revenue	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
63	<i>Payment In Lieu of Taxes</i>	-	-	-	-	-	-	-	-	214,000
64	FEMA Reimbursement for Snow Storm	-	-	-	-	-	81,128	-	-	-
65	TOTALS	137,600	137,600	183,769	127,800	127,800	583,840	121,800	156,373	316,400
	OTHER FUNDING SOURCES									
66	Use of Fund Balance	290,500	804,261	-	202,400	757,151	-	550,000	-	-
67	Bond Premium	-	-	140,903	-	-	-	-	-	-
68	TOTALS	290,500	804,261	140,903	202,400	757,151	-	550,000	-	-
69	GRAND TOTAL - REVENUES AND OTHER FUNDING SOURCES	58,520,662	59,034,423	59,356,408	61,218,458	61,773,209	62,427,057	64,013,013	64,665,919	73,473,130

TOWN OF STONINGTON
GENERAL FUND EXPENDITURES - SUMMARY
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET

% Change to 16/17 Revised Budget

LINE #		2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	DEPARTMENT OF FIRST SELECTMAN										
1	Office of Selectman	305,282	309,282	279,300	268,282	265,136	259,315	270,315	-	5,179	1.95%
2	Programs & Agencies	55,689	55,689	54,578	55,726	69,792	74,258	74,258	-	4,466	6.40%
3	Waterfront Commission	1,075	1,164	1,164	1,175	1,175	1,175	1,175	-	-	0.00%
4	Pawcatuck River	1,490	1,490	-	1,490	1,490	1,490	1,490	-	-	0.00%
5	Shellfish Commission	50	50	-	50	50	50	50	-	-	0.00%
6	Economic Development Commission	2,770	2,770	1,042.00	2,770	2,770	2,770	2,770	-	-	0.00%
7	Emergency Management	25,371	25,371	20,723	25,371	25,744	26,128	26,128	-	384	1.49%
8	Elections	130,033	133,233	100,262	130,033	130,931	133,852	133,852	-	2,921	2.23%
9	Town Clerk	222,660	222,660	207,517	219,583	224,005	228,114	227,564	-	3,559	1.59%
10	Town Meeting & Referenda	2,200	4,074	4,074	6,200	6,200	6,200	6,200	-	-	0.00%
11	Payments to Other Civil Divisions	172,177	172,177	172,177	197,370	197,370	187,677	187,677	-	(9,693)	-4.91%
	TOTAL - FIRST SELECTMAN	918,797	927,960	840,837	908,050	924,663	921,029	931,479	-	6,816	0.74%
	DEPARTMENT OF ADMINISTRATIVE SERVICES										
12	Administrative Services	311,406	340,406	340,334	322,260	330,930	332,616	332,616	-	1,686	0.51%
13	Information Services	285,993	285,993	271,145	300,025	303,731	366,834	366,834	-	63,103	20.78%
14	Human Resources	3,009,662	3,009,662	2,974,901	3,438,583	3,136,414	3,138,901	3,138,901	-	2,487	0.08%
15	Health Officer & Sanitation	105,973	111,419	110,611	110,533	113,143	173,882	148,882	-	35,739	31.59%
16	Community Development	15,000	15,000	-	15,000	15,000	15,000	15,000	-	-	0.00%
	TOTAL - ADMINISTRATIVE SERVICES	3,728,034	3,762,480	3,696,991	4,186,401	3,899,218	4,027,233	4,002,233	-	103,015	2.64%
	DEPARTMENT OF ASSESSMENT										
17	Assessor's Office	284,485	297,526	295,475	291,085	297,680	305,591	305,591	-	7,911	2.66%
18	Board of Assessment Appeals	1,450	1,585	1,585	1,450	1,450	1,589	1,589	-	139	9.59%
	TOTAL - ASSESSMENT	285,935	299,111	297,060	292,535	299,130	307,180	307,180	-	8,050	2.69%
	DEPARTMENT OF FINANCE										
19	Finance Office	405,246	424,606	412,171	396,077	404,795	417,282	415,882	-	11,087	2.74%
20	Treasurer	4,124	4,236	4,236	4,124	4,229	4,335	4,335	-	106	2.51%
21	Tax Collector	203,496	212,443	212,386	203,417	207,798	217,510	218,066	-	10,268	4.94%
22	Board of Finance	252,770	262,770	188,189	219,770	219,770	220,150	214,100	-	(5,670)	-2.58%
23	Risk Management	669,201	708,032	706,622	699,901	716,641	731,000	731,000	-	14,359	2.00%
	TOTAL - FINANCE	1,534,837	1,612,087	1,523,604	1,523,289	1,553,233	1,590,277	1,583,383	-	30,150	1.94%
24	DEBT SERVICE	5,135,389	5,135,389	5,129,384	5,006,100	5,006,100	6,364,705	6,364,705	-	1,358,605	27.14%
	DEPARTMENT OF PLANNING										
25	Planning and Land Use	370,731	339,731	309,096	344,825	355,907	368,566	366,766	-	10,859	3.05%
26	Boards and Commissions	40,350	40,350	20,410	41,950	41,950	41,950	33,075	-	(8,875)	-21.16%
	TOTAL - PLANNING	411,081	380,081	329,506	386,775	397,857	410,516	399,841	-	1,984	0.50%

TOWN OF STONINGTON
GENERAL FUND EXPENDITURES - SUMMARY
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET

% Change to 16/17 Revised Budget

LINE #		2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	DEPARTMENT OF PUBLIC WORKS										
27	Public Works - Highway	2,436,024	2,421,023	2,362,535	2,398,140	2,438,105	2,722,594	2,724,094	-	285,989	11.73%
28	Solid Waste	2,503,526	2,418,898	2,375,570	2,503,552	2,516,316	2,565,709	2,565,709	-	49,393	1.96%
29	Engineering Services	96,425	98,425	93,204	119,424	121,557	117,895	122,895	-	1,338	1.10%
30	Building Operations	662,407	652,407	616,099	656,137	685,613	678,901	685,901	-	288	0.04%
31	Building Official	206,818	215,941	215,941	205,138	224,381	207,828	207,478	-	(16,903)	-7.53%
32	Water Pollution Control Agency (WPCA)	388,668	392,763	392,475	393,758	395,632	446,115	396,115	-	483	0.12%
	TOTAL - PUBLIC WORKS	6,293,868	6,199,457	6,055,824	6,276,149	6,381,604	6,739,042	6,702,192	-	320,588	5.02%
33	DEPARTMENT OF POLICE SERVICES	4,964,367	4,964,367	4,909,299	5,061,896	5,210,645	5,342,536	5,327,536	-	116,891	2.24%
	DEPARTMENT OF HUMAN SERVICES										
34	Human Services	363,876	376,821	376,811	419,088	427,548	453,730	424,605	-	(2,943)	-0.69%
35	Commission on Aging	4,800	4,800	4,765	4,800	4,800	4,800	4,800	-	-	0.00%
36	Recreation	95,365	96,547	96,547	98,829	100,345	115,002	114,803	-	14,458	14.41%
37	Housing Authority	700	700	-	700	700	700	1	-	(699)	-99.86%
38	Libraries	319,500	319,500	319,500	329,500	329,500	332,500	330,500	-	1,000	0.30%
39	Outside Agencies	258,501	266,501	266,500	290,500	290,500	372,125	305,125	-	14,625	5.03%
40	Ambulances & Fire Services	97,500	282,500	282,500	141,000	141,000	166,000	141,000	-	-	0.00%
	TOTAL - HUMAN SERVICES	1,140,242	1,347,369	1,346,623	1,284,417	1,294,393	1,444,857	1,320,834	-	26,441	2.04%
41	TOTAL - GENERAL GOVERNMENT	24,412,550	24,628,301	24,129,128	24,925,612	24,966,843	27,147,375	26,939,383	-	1,972,540	7.90%
42	BOARD OF EDUCATION	35,355,347	35,355,347	35,343,536	36,267,121	36,267,121	37,035,939	37,037,483	-	770,362	2.12%
43	CAPITAL IMPROVEMENTS - FUNDING REQUEST	1,460,561	1,789,561	1,789,561	2,820,280	2,945,559	7,720,604	7,720,604	-	4,775,045	162.11%
44	STATE TEACHER'S PENSION CONTRIBUTION	-	-	-	-	-	-	1,775,660	-	1,775,660	
45	GRAND TOTAL	61,228,458	61,773,209	61,262,225	64,013,013	64,179,523	71,903,918	73,473,130	-	9,293,607	14.48%
	SUMMARY										
46	General Operations	19,277,161	19,492,912	18,999,744	19,919,512	19,960,743	20,782,670	20,574,678	-	613,935	3.08%
47	Education	35,355,347	35,355,347	35,343,536	36,267,121	36,267,121	37,035,939	37,037,483	-	770,362	2.12%
48	Debt Service	5,135,389	5,135,389	5,129,384	5,006,100	5,006,100	6,364,705	6,364,705	-	1,358,605	27.14%
49	State Teacher's Pension Contribution	-	-	-	-	-	-	1,775,660	-	1,775,660	
50	Capital Improvements - Funding Request	1,460,561	1,789,561	1,789,561	2,820,280	2,945,559	7,720,604	7,720,604	-	4,775,045	162.11%
	Grand Total	61,228,458	61,773,209	61,262,225	64,013,013	64,179,523	71,903,918	73,473,130	-	9,293,607	14.48%

**DEPARTMENT OF FIRST SELECTMAN
SHELLFISH COMMISSION**

FUNCTION DESCRIPTION:

Shellfish Commission

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The revenue from the sale of shell fishing and scallop permits will allow the Stonington Shellfish Commission to maintain its financial self-sufficiency for the 2017-2018 budget year. The Commission issued approximately 600 clamming permits during CY2016. The 2016-2017 scallop season in Stonington waters is off to a poor start, so our scallop permit sales have declined significantly.

In May 2016, the Commission took delivery of a new patrol boat, which cost nearly \$34,000. The purchase was funded entirely by the Shellfish Commission, which used funds saved over the 28-year life span of the previous patrol boat. The Commission plans to sell the previous boat as excess property.

Currently, there are five active aquaculture license agreements in Town of Stonington waters. The shellfish growers who hold the licenses to conduct aquaculture on Town of Stonington shellfish grounds provide shellfish for the Town's recreational shell fishing program as payment. In CY2016 thousands of oysters and clams were transplanted into Town recreational grounds.

OBJECTIVES FOR THE COMING YEAR:

The Commission does not expect any significant changes from the current recreational operations.

Where possible, we plan to continue our work with commercial organizations to enhance the shellfish populations and recreational shell fishing opportunities in Town of Stonington waters. We are also working with several individuals who are interested in starting oyster aquaculture programs in Town waters. Their applications are being reviewed by the Federal and State of Connecticut agencies.

MAJOR BUDGET CHANGES AND COMMENTARY:

The purchase the new boat used a little over half of the Commission's reserve funds. However, we believe that the remaining reserves will be sufficient to cover any unanticipated expenses. We do not expect to require professional services during the 2017-2018 budget year.

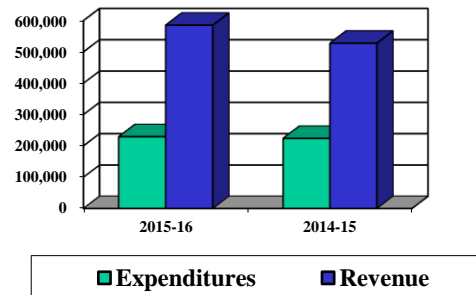
DEPARTMENT OF THE FIRST SELECTMAN TOWN CLERK'S OFFICE

FUNCTION DESCRIPTION:

In 2016 the Town Clerk's Office recorded 5,115 land record documents, maps and tradenames and 744 birth, marriage and death records. The office issued in total 1,318 absentee ballots for two Presidential Primaries, a Budget Referendum and State Election. The office issued 372 marriage licenses, 997 sporting licenses and 1,994 dog licenses. The Town Clerk also clerked four Town Meetings. The Town Clerk's Office oversees the land records and survey maps dating back to 1658 and all commission, boards and committee's minutes.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Conveyance tax revenue collected in FY 2015-2016 was \$409,954. The office collected for the first half of FY 2016-2017, \$209,072. Town Clerk revenue continues to increase. The office collected \$175,522 for FY 2015-2016, which is an increase over the previous fiscal year.



The online records portal continues to be very successful. Stonington was one of the first Town's in Connecticut to join the portal. The online records portal system enables law firms, title searchers and our constituency to access the land records 24/7 and remotely search and print documents for a fee. The office collected through the online portal system \$13,544 in land record copy fees, which is an increase of \$2,399 over the previous fiscal year. Our land records are scanned and on the portal through 1950.

A grant was awarded to the Town Clerk's Office in the amount of \$4,000 from the CT State Library Historic Documents Preservation Program for the purposes of document preservation. The office partnered with Kofile Technologies to preserve Town survey maps. Over the past 15 years, my office, and with assistance from critical partners, has been able to leverage funds in grants totally \$70,000 for the preservation and storage of town documents.

OBJECTIVES FOR THE COMING YEAR:

The office will seek more grants in partnership with the CT State Library Historic Documents Preservation Program for the purposes of preserving more of the Town's older survey maps.

MAJOR BUDGET CHANGES AND COMMENTARY:

No major budget changes. The office will continue to send staff to certification classes in partnership with the Connecticut Town Clerk's Association.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF FIRST SELECTMAN	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	OFFICE OF SELECTMAN										
1	First Selectman	97,150	91,694	91,694	87,150	89,416	91,741	91,741	-	2,325	2.60%
2	Second Selectman	6,316	11,940	11,940	11,316	11,610	11,912	14,912	-	3,302	28.44%
3	Third Selectman	6,316	11,940	11,940	11,316	11,610	11,912	14,912	-	3,302	28.44%
4	Town Attorney	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	-	0.00%
5	Director of Economic Development	35,000	19,208	-	-	-	-	-	-	-	-
6	Grant Writer	15,000	15,000	-	15,000	15,000	-	5,000	-	(10,000)	-66.67%
	Total - Salaries	209,782	199,782	165,574	174,782	177,636	165,565	176,565	-	(1,071)	-0.60%
7	Examination of Indices	2,500	2,500	2,500	2,500	2,500	2,500	2,500	-	-	0.00%
8	Mosquito Abatement	30,000	30,000	31,473	30,000	30,000	30,000	30,000	-	-	0.00%
9	Legal Services & Courts	40,000	40,000	43,692	40,000	40,000	40,000	40,000	-	-	0.00%
10	Professional Associations & Publications	1,000	1,000	-	1,000	1,000	1,000	1,000	-	-	0.00%
11	Furniture & Equipment	-	14,000	14,000	-	-	-	-	-	-	0.00%
12	Tree Warden Expenses	-	-	-	-	-	250	250	-	250	0.00%
	Total - Expenses	73,500	87,500	91,665	73,500	73,500	73,750	73,750	-	250	0.34%
13	Town Wide - Technical & Professional Services	20,000	20,000	20,446	20,000	14,000	20,000	20,000	-	6,000	42.86%
14	Economic Development Commission	2,000	2,000	1,615	-	-	-	-	-	-	0.00%
	Total - Technical & Professional Services	22,000	22,000	22,061	20,000	14,000	20,000	20,000	-	6,000	42.86%
	TOTAL - OFFICE OF THE FIRST SELECTMAN	305,282	309,282	279,300	268,282	265,136	259,315	270,315	-	5,179	1.95%
	PROGRAMS AND AGENCIES										
15	S.E.A.T.	5,256	5,256	5,256	8,793	8,793	24,675	24,675	-	15,882	180.62%
16	SECTER	6,166	6,166	6,166	6,166	6,166	6,166	6,166	-	-	0.00%
17	CT. Conference of Municipalities	12,143	12,143	12,032	12,143	12,143	12,143	12,143	-	-	0.00%
18	Southeastern CT Council of Governments	9,689	9,689	9,689	9,689	9,689	9,689	9,689	-	-	0.00%
19	Mystic River Park-Public Restrooms	10,609	10,609	10,609	10,609	10,609	10,609	10,609	-	-	0.00%
20	CT Council of Small Towns	1,025	1,025	1,025	1,025	1,025	1,025	1,025	-	-	0.00%
21	Westerly Pops Concert (moved to Dept of Human Services)	3,500	3,500	3,500	-	-	-	-	-	-	0.00%
22	Affordable Housing Committee	1,000	1,000	-	1,000	1,000	-	-	-	(1,000)	-100.00%
23	Probate Court	6,301	6,301	6,301	6,301	6,301	6,301	6,301	-	-	0.00%
24	Probate Court Occupancy Costs	-	-	-	-	14,066	3,650	3,650	-	(10,416)	-74.05%
	TOTAL - PROGRAMS AND AGENCIES	55,689	55,689	54,578	55,726	69,792	74,258	74,258	0	4,466	6.40%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF FIRST SELECTMAN	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	WATERFRONT COMMISSION										
25	Clerical Services	900	989	1,000	1,000	1,000	1,000	1,000	-	-	0.00%
26	Postage	75	75	75	75	75	75	75	-	-	0.00%
27	Consumable Supplies	25	25	14	25	25	25	25	-	-	0.00%
28	Miscellaneous	75	75	75	75	75	75	75	-	-	0.00%
	Total - Expenses	175	175	164	175	175	175	175	-	-	0.00%
	TOTAL - WATERFRONT COMMISSION	1,075	1,164	1,164	1,175	1,175	1,175	1,175	-	-	0.00%
	PAWCATUCK RIVER HARBOR MGT										
29	Clerical Services	990	990	-	990	990	990	990	-	-	0.00%
30	Postage	100	100	-	100	100	100	100	-	-	0.00%
31	Advertising	100	100	-	100	100	100	100	-	-	0.00%
32	Consumable Supplies	100	100	-	100	100	100	100	-	-	0.00%
33	Reproduction & Printing	100	100	-	100	100	100	100	-	-	0.00%
34	Miscellaneous	100	100	-	100	100	100	100	-	-	0.00%
	Total - Expenses	500	500	-	500	500	500	500	-	-	0.00%
	TOTAL PAWCATUCK RIVER HARBOR MGT.	1,490	1,490	-	1,490	1,490	1,490	1,490	-	-	0.00%
	SHELLFISH COMMISSION										
35	Expenses	50	50	-	50	50	50	50	-	-	0.00%
	TOTAL SHELLFISH COMMISSION	50	50	-	50	50	50	50	-	-	0.00%
	ECONOMIC DEVELOPMENT COMMISSION										
36	Postage	200	200	-	200	200	200	200	-	-	0.00%
37	Advertising	920	920	36	920	920	500	500	-	(420)	-45.65%
38	Consumable Supplies	150	150	557	150	150	1,000	1,000	-	850	566.67%
39	Travel	500	500	64	500	500	270	270	-	(230)	-46.00%
40	Professional Associations	1,000	1,000	385	1,000	1,000	800	800	-	(200)	-20.00%
	Total - Expenses	2,770	2,770	1,042	2,770	2,770	2,770	2,770	-	-	0.00%
	TOTAL- ECONOMIC DEVELOPMENT COMMISSION	2,770	2,770	1,042	2,770	2,770	2,770	2,770	-	-	0.00%
	TOTAL - COMMISSIONS	5,385	5,474	2,206	5,485	5,485	5,485	5,485	-	-	0.00%

TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF FIRST SELECTMAN	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	EMERGENCY MANAGEMENT										
41	Emergency Management Tactical Operations Director	12,550	12,550	12,550	12,550	12,876	13,211	13,211	-	335	2.60%
42	Clerical Services	1,818	1,818	1,914	1,818	1,865	1,914	1,914	-	49	2.63%
	Total - Salaries	14,368	14,368	14,464	14,368	14,741	15,125	15,125	-	384	2.60%
43	Consumable Supplies	250	250	-	250	250	250	250	-	-	0.00%
44	Equipment	4,500	4,500	1,399	4,500	4,500	4,500	4,500	-	-	0.00%
45	Development of Emergency Plan	1	1	-	1	1	1	1	-	-	0.00%
46	Miscellaneous	100	100	-	100	100	100	100	-	-	0.00%
47	Furniture & Equipment	750	750	-	750	750	750	750	-	-	0.00%
	Total - Expenses	5,601	5,601	1,399	5,601	5,601	5,601	5,601	-	-	0.00%
48	Generator Maintenance	1	1	-	1	1	1	1	-	-	0.00%
49	Water Testing	400	400	-	400	400	400	400	-	-	0.00%
50	Communications	1	1	-	1	1	1	1	-	-	0.00%
51	Mass Notification System Maintenance	5,000	5,000	4,860	5,000	5,000	5,000	5,000	-	-	0.00%
	Total - Services	5,402	5,402	4,860	5,402	5,402	5,402	5,402	-	-	0.00%
	TOTAL - EMERGENCY MANAGEMENT	25,371	25,371	20,723	25,371	25,744	26,128	26,128	-	384	1.49%
	ELECTIONS										
52	Registrars Salaries	34,533	34,533	36,354	34,533	35,431	36,352	36,352	-	921	2.60%
53	Referenda/Election Personnel Salaries	60,000	60,000	39,215	60,000	58,400	60,000	60,000	-	1,600	2.74%
	Total - Salaries	94,533	94,533	75,569	94,533	93,831	96,352	96,352	-	2,521	2.69%
54	Postage	5,000	5,000	5,261	5,000	5,000	5,000	5,000	-	-	0.00%
55	Advertising	1,000	1,000	965	1,000	1,000	1,000	1,000	-	-	0.00%
56	Consumable Supplies	1,500	1,500	398	1,500	1,500	1,500	1,500	-	-	0.00%
57	Telephone	4,000	4,000	2,811	4,000	4,000	3,500	3,500	-	(500)	-12.50%
58	Equipment	2,000	2,000	177	2,000	2,000	2,000	2,000	-	-	0.00%
59	Reproduction & Printing	500	500	192	500	500	700	700	-	200	40.00%
60	Professional Associations & Publications	500	500	290	500	500	500	500	-	-	0.00%
61	Voting Canvas	1,000	1,000	153	1,000	1,000	1,200	1,200	-	200	20.00%
62	Miscellaneous (increase in cost of battery back-up)	1,000	1,000	241	1,000	1,000	1,000	1,000	-	-	0.00%
63	Ballot Printing / Programming	15,000	15,000	10,405	15,000	15,000	15,000	15,000	-	-	0.00%
64	Furniture & Equipment	1,000	1,000	-	1,000	1,000	1,500	1,500	-	500	50.00%
65	Training & Education	-	3,200	1,600	-	1,600	1,600	1,600	-	-	0.00%
	Total - Expenses	32,500	35,700	22,493	32,500	34,100	34,500	34,500	-	400	1.17%
66	Voting Machine (Optical Scan Machine Maintenance)	3,000	3,000	2,200	3,000	3,000	3,000	3,000	-	-	0.00%
	Total - Services	3,000	3,000	2,200	3,000	3,000	3,000	3,000	-	-	0.00%
	TOTAL - ELECTIONS	130,033	133,233	100,262	130,033	130,931	133,852	133,852	-	2,921	2.23%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF FIRST SELECTMAN	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	TOWN CLERK										
67	Salary of Town Clerk	70,537	74,258	74,258	75,000	76,950	78,951	78,951	-	2,001	2.60%
68	Clerical Salaries	95,077	100,238	100,238	95,077	97,549	100,088	100,088	-	2,539	2.60%
69	Longevity	2,760	2,760	2,760	5,220	5,220	5,400	5,400	-	180	3.45%
	Total - Salaries	168,374	177,256	177,256	175,297	179,719	184,439	184,439	-	4,720	2.63%
70	Postage	1,500	1,500	1,000	1,500	1,500	1,500	1,500	-	-	0.00%
71	Advertising	2,211	2,211	294	4,211	4,211	3,550	3,000	-	(1,211)	-28.76%
72	Consumable Supplies	3,000	3,000	3,051	3,000	3,000	3,000	3,000	-	-	0.00%
73	Telephone	475	475	446	475	475	475	475	-	-	0.00%
74	Equipment	3,500	3,500	2,744	3,000	3,000	3,000	3,000	-	-	0.00%
75	Professional Associations & Publications	150	150	200	150	150	200	200	-	50	33.33%
76	Training & Education	1,000	1,000	860	1,500	1,500	1,500	1,500	-	-	0.00%
	Total - Expenses	11,836	11,836	8,595	13,836	13,836	13,225	12,675	-	(1,161)	-8.39%
77	Land Records & Data Processing	42,000	33,118	21,416	30,000	30,000	30,000	30,000	-	-	0.00%
78	Vital Statistics	450	450	250	450	450	450	450	-	-	0.00%
	Total - Services	42,450	33,568	21,666	30,450	30,450	30,450	30,450	-	-	0.00%
	TOTAL - TOWN CLERK	222,660	222,660	207,517	219,583	224,005	228,114	227,564	-	3,559	1.59%
	TOWN MEETING & REFERENDA										
79	Town Meeting Personnel	200	200		200	200	200	200	-	-	0.00%
80	Advertising	2,000	3,874	4,074	6,000	6,000	6,000	6,000	-	-	0.00%
	TOTAL - TOWN MEETING & REFERENDA	2,200	4,074	4,074	6,200	6,200	6,200	6,200	-	-	0.00%
	PAYMENTS TO OTHER CIVIL DIVISIONS										
81	Borough of Stonington	172,177	172,177	172,177	197,370	197,370	187,677	187,677	-	(9,693)	-4.91%
	TOTAL - FIRST SELECTMAN	918,797	927,960	840,837	908,050	924,663	921,029	931,479	-	6,816	0.74%

DEPARTMENT OF ADMINISTRATIVE SERVICES

FUNCTION DESCRIPTION:

We are responsible for the Town's Human Resources Administration (Human Resources, Labor Relations and Employees Benefits), Information Technology, Health Officer and Sanitarian, and coordination in the development of the Capital Improvement Plan. Additionally, we provide administrative support for the Office of the First Selectman and partner with the Human Services organization and Stonington Police Department (SPD) to deliver professional, strategic and operational support.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Administration

Administration includes the operations and activities within the Selectman's and Administrative Services offices. We successfully completed labor negotiations with the Town's four (4) employee unions – Highway, Police, Administrators, and Clerical – in an accelerated manner, up to ten (10) months earlier when compared to the previous round of contract talks. We continue to adapt to the evolving reporting and regulatory requirements of the Affordable Care Act (ACA) recognizing the potential for additional changes in the future.

Information Technology

Information Technology (IT) organization provides operational and strategic support for the Town of Stonington and Stonington Police Department (SPD). Additionally, the Town collaborates with the Board of Education sharing a common server allowing them to access the Town's human resource software. The upgrading of desktop systems combined with the deployment of tablets will improve user efficiency. Working collaboratively with SPD, we continue to implement and support new technologies and maintain existing public safety systems.

Health Officer and Sanitarian

The dominant focus remains foodservice inspection activity relating to 155 restaurants and the growing number of food service/temporary events numbering in excess of forty (40). As a premier tourist destination, thorough and complete inspections remain critical to the economic well-being of the Town. Completion of Masonicare, lead investigation triggered review/study per poisoning and prevention regulations, continued State of CT imposed mandates and the upcoming school renovations will challenge available resources.

OBJECTIVES FOR THE COMING YEAR:

Complete Network Intrusion Project to secure the Town's IT systems. Initiate a performance appraisal process for department Directors. Identify efficiencies to address changing needs or to account for changing market practices.

MAJOR BUDGET CHANGES AND COMMENTARY:

Salary movement of 2.6% is driven by negotiated agreements with employee cost shares increasing to as high as 18% during the contract period. Employee benefits costs continue to be influenced by the price movement in the private and public marketplace. Increase in pension contributions driven by investment market performance for valuation period.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF ADMINISTRATIVE SERVICES	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	ADMINISTRATION										
1	Director of Administrative Services	90,000	94,731	94,731	90,000	92,340	98,021	98,021	-	5,681	6.15%
2	Administrative Support Staff	168,080	177,249	177,249	170,380	176,710	172,825	172,825	-	(3,885)	-2.20%
3	Longevity	3,860	3,860	3,860	4,080	4,080	2,920	2,920	-	(1,160)	-28.43%
	Total - Salaries	261,940	275,840	275,840	264,460	273,130	273,766	273,766	-	636	0.23%
4	Postage	1,000	1,000	631	1,000	1,000	1,000	1,000	-	-	0.00%
5	Advertising	5,166	5,166	10,359	12,500	12,500	12,500	12,500	-	-	0.00%
6	Consumable Supplies	1,400	1,400	3,479	1,700	1,700	2,000	2,000	-	300	17.65%
7	Reproduction & Printing	700	700	2,223	800	800	800	800	-	-	0.00%
8	Telephone	250	250	195	250	250	250	250	-	-	0.00%
9	Equipment	5,400	5,400	2,376	5,400	5,400	5,400	5,400	-	-	0.00%
10	Professional Associations & Publications	3,500	3,500	1,862	3,500	3,500	3,500	3,500	-	-	0.00%
11	Seminars & Programs (Training & Education)	700	700	249	700	700	700	700	-	-	0.00%
12	Database Expenses	6,900	6,900	5,287	7,500	7,500	8,250	8,250	-	750	10.00%
13	Miscellaneous	700	700	228	700	700	700	700	-	-	0.00%
14	Furniture & Equipment	1,500	1,600	2,498	1,500	1,500	1,500	1,500	-	-	0.00%
15	Training & Education	2,250	2,250	590	2,250	2,250	2,250	2,250	-	-	0.00%
	Total - Expenses	29,466	29,566	29,977	37,800	37,800	38,850	38,850	-	1,050	2.78%
16	Admin Services - Technical & Professional Services	7,500	22,500	22,400	7,500	7,500	7,500	7,500	-	-	0.00%
	Total - Technical & Professional Services	7,500	22,500	22,400	7,500	7,500	7,500	7,500	-	-	0.00%
17	Memorial Observances	7,500	7,500	7,117	7,500	7,500	7,500	7,500	-	-	0.00%
18	Columbus Day Observances	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	-	0.00%
	Total - Services	12,500	12,500	12,117	12,500	12,500	12,500	12,500	-	-	0.00%
	TOTAL - ADMINISTRATION	311,406	340,406	340,334	322,260	330,930	332,616	332,616	-	1,686	0.51%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF ADMINISTRATIVE SERVICES	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	INFORMATION SYSTEMS										
19	IT Manager	84,235	88,679	88,679	84,235	86,425	88,672	88,672	-	2,247	2.60%
20	Technology Support Specialist	58,320	61,711	61,711	58,320	59,836	118,592	118,592	-	58,756	98.20%
21	Longevity	550	550	550	650	650	750	750	-	100	15.38%
	Total - Salaries	143,105	150,940	150,940	143,205	146,911	208,014	208,014	-	61,103	41.59%
22	Postage	300	300	179	200	200	200	200	-	-	0.00%
23	Consumable Supplies	1,500	1,500	1,516	1,500	1,500	1,500	1,500	-	-	0.00%
24	Reproduction & Printing	50	50	43	50	50	50	50	-	-	0.00%
25	Telephone	1,500	1,500	1,310	1,500	1,500	1,500	1,500	-	-	0.00%
26	Professional Associations & Publications	250	250	185	250	250	250	250	-	-	0.00%
27	Equipment & Licensing	30,040	30,040	30,029	46,770	46,770	46,770	46,770	-	-	0.00%
28	Internet Hosting Expense	7,500	7,500	4,991	7,500	7,500	7,500	7,500	-	-	0.00%
29	Miscellaneous	50	50	50	50	50	50	50	-	-	0.00%
30	Training & Education	3,000	3,000	325	3,000	3,000	5,000	5,000	-	2,000	66.67%
	Total - Expenses	44,190	44,190	38,628	60,820	60,820	62,820	62,820	-	2,000	3.29%
31	Telecommunications	62,198	54,363	53,404	61,000	61,000	61,000	61,000	-	-	0.00%
32	Technical Assistance	5,000	5,000	4,681	5,000	5,000	5,000	5,000	-	-	0.00%
	Total - Services	67,198	59,363	58,085	66,000	66,000	66,000	66,000	-	-	0.00%
33	Geographic Information System (GIS) Expenses	31,500	31,500	23,492	30,000	30,000	30,000	30,000	-	-	0.00%
	TOTAL - INFORMATION SYSTEMS	285,993	285,993	271,145	300,025	303,731	366,834	366,834	-	63,103	20.78%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF ADMINISTRATIVE SERVICES	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	HUMAN RESOURCES										
34	Employee Training & Education	9,000	9,000	8,151	9,000	9,000	16,000	16,000	-	7,000	77.78%
35	Labor Negotiations	40,000	40,000	43,711	456,328	112,239	40,000	40,000	-	(72,239)	-64.36%
36	Labor Counsel	80,000	80,000	83,808	80,000	80,000	80,000	80,000	-	-	0.00%
37	Pension Plan - Defined Benefit	583,600	583,600	588,099	475,000	490,000	475,000	475,000	-	(15,000)	-3.06%
38	Pension Plan - Defined Contribution 401A	-	-	-	68,000	75,024	90,000	90,000	-	14,976	19.96%
39	Social Security	473,573	473,573	468,122	508,500	525,416	520,000	520,000	-	(5,416)	-1.03%
40	Unemployment	30,000	30,000	9,701	30,000	30,780	30,000	30,000	-	(780)	-2.53%
41	Heart & Hypertension	36,385	36,385	37,109	37,000	37,000	1	1	-	(36,999)	-100.00%
42	Employee Assistance Program	2,750	2,750	1,725	2,750	2,750	2,750	2,750	-	-	0.00%
43	Employee Screening	1,500	1,500	2,260	1,500	1,500	1,500	1,500	-	-	0.00%
44	Additional Manpower	5,000	5,000	4,500	5,000	5,000	5,000	5,000	-	-	0.00%
45	Employee Travel Expense	26,000	26,000	22,107	24,000	24,000	24,000	24,000	-	-	0.00%
46	Accrued Leave Pay-out	20,000	20,000	22,287	20,000	20,000	25,000	25,000	-	5,000	25.00%
47	Retiree Health Care	82,349	82,349	66,920	85,000	87,200	87,000	87,000	-	(200)	-0.23%
48	Health Insurance	1,595,505	1,595,505	1,593,417	1,595,505	1,595,505	1,700,000	1,700,000	-	104,495	6.55%
49	Life Insurance	21,000	21,000	22,247	23,000	23,000	24,650	24,650	-	1,650	7.17%
50	RX Eyewear Reimbursement	3,000	3,000	737	3,000	3,000	3,000	3,000	-	-	0.00%
	Total - Expenses	3,009,662	3,009,662	2,974,901	3,423,583	3,121,414	3,123,901	3,123,901	-	2,487	0.08%
51	Admin Services - Professional & Technical Services	-	-	-	15,000	15,000	15,000	15,000	-	-	0.00%
	Total - Technical & Professional Services	-	-	-	15,000	15,000	15,000	15,000	-	-	0.00%
	TOTAL- HUMAN RESOURCES	3,009,662	3,009,662	2,974,901	3,438,583	3,136,414	3,138,901	3,138,901	-	2,487	0.08%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF ADMINISTRATIVE SERVICES	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	HEALTH OFFICER & SANITATION										
52	Health Officer Salaries	25,803	27,164	27,164	25,803	26,474	27,162	27,162	-	688	2.60%
53	Sanitarian Salaries	74,595	78,680	78,680	74,595	76,534	78,525	78,525	-	1,991	2.60%
54	Assistant Sanitarian	-	-	-	-	-	55,000	-	-	-	0.00%
55	Longevity	600	600	600	660	660	720	720	-	60	9.09%
	Total - Salaries	100,998	106,444	106,444	101,058	103,668	161,407	106,407	-	2,739	2.64%
56	Sanitarian Expenses	1,575	1,575	1,338	1,575	1,575	1,575	1,575	-	-	0.00%
57	Clothing Allowance	400	400	400	400	400	400	400	-	-	0.00%
58	Furniture & Equipment	500	500	60	500	500	500	500	-	-	0.00%
59	Training & Education	500	500	464	500	500	500	500	-	-	0.00%
	Total - Expenses	2,975	2,975	2,262	2,975	2,975	2,975	2,975	-	-	0.00%
60	Professional Services	2,000	2,000	1,905	6,500	6,500	9,500	39,500	-	33,000	507.69%
	Total - Services	2,000	2,000	1,905	6,500	6,500	9,500	39,500	-	33,000	507.69%
	TOTAL - HEALTH OFFICER & SANITATION	105,973	111,419	110,611	110,533	113,143	173,882	148,882	-	35,739	31.59%
	COMMUNITY DEVELOPMENT										
61	Clerical Salaries	15,000	15,000	-	15,000	15,000	15,000	15,000	-	-	0.00%
	TOTAL - COMMUNITY DEVELOPMENT	15,000	15,000	-	15,000	15,000	15,000	15,000	-	-	0.00%
	TOTAL - ADMINISTRATIVE SERVICES	3,728,034	3,762,480	3,696,991	4,186,401	3,899,218	4,027,233	4,002,233	-	103,015	2.64%

DEPARTMENT OF ASSESSMENT ASSESSOR'S OFFICE

FUNCTION DESCRIPTION:

The Department of Assessment is responsible for balancing the \$2.6 billion-dollar grand list which is the basis for the tax levy. The Director of Assessment is the governmental official responsible for establishing the value of property for ad valorem tax purposes; for discovering, listing and valuing all taxable and tax-exempt properties; and to ensure that the individual property owner's value is proper so the owner pays no more than his/her fair share of the property tax. In the performance of these duties, assurance is made that no property escapes the assessment process or is under assessed and that no property owner received unauthorized preferential treatment. Revaluations are completed every five years in conformity with the Connecticut General Statutes and Revaluation Performance Standards. The next revaluation is scheduled to take effect for October 1, 2017. Development and updating of information is conducted on an ongoing basis, including modernization of computerized records of real estate, personal property and motor vehicles. Duties are performed in compliance with State of Connecticut mandated General Statutes.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

2012 Court Appeals

There are no appeals pending for the 2012 Revaluation

2015 Special Audit Revenue

Personal property audit revenue \$12,781.06, cost of audits \$3,200. The increase in assessment is carried forward to future Grand Lists. Presently there is one outstanding audit.

Permits and Certificates of Occupancies—Processed 1,183 permits, and miscellaneous inspections. Inspections have increased by 89 over the past year.

- 399 additions, modifications, and new construction
- 115 sheds, decks, pools, docks, and garages
- 669 fireplaces/liners, demolitions, re-shingle and or re-roofing, septic, and miscellaneous permits

Pilot, Tax Agreements and Future Grand List Growth

- Pilot for Masonicare at Mystic LLC and Senior Living by Masonicare, LLC is not included in the taxable Grand List. A pilot payment is calculated on the general government portion of the mill rate. Partial assessments of the buildings, based upon completion percentages, will be added to the October 1, 2016 Tax Exempt Grand List. A partial certificate of occupancy has been issued for Buildings G, J & K containing 80 apartment units of the anticipated 179. There will be future increased Pilot payments based upon the various stages of completion.
- Fixed Assessment Agreement for the Threadmill Partners LLC. Seven percent of the added assessment above \$569,200 will be added to the October 1, 2016 Grand List. The partial assessment on October 1 2016 will be \$879,608 as the project was not completed until after the date of assessment. This will add further to the future growth of the Grand List upon completion. There are 58 rental units of which 12 considered affordable rent and 46 at market rent.

(Continued)

- Spruce Meadows LLC a multi-family complex, anticipated completion date is January 2017 for Building B and February 2017 for Building A. There is a total of 43 units plus a caretaker's unit. Thirty-four of the units are at affordable rents and 9 units plus the caretaker unit are at market rent. Partial assessments of the buildings, based upon completion percentages, have been added to the October 1, 2016 Grand List. The October 1 2016 assessment is \$1,646,500. Upon completion of the project the value will be added to the future growth of the Grand List.
- Future anticipated projects that will continue to grow the Grand List are Davis Standard (Fixed Assessment), Spruce Ridge, Perkins Farm and the former Mystic Color Lab.

OBJECTIVES FOR THE COMING YEAR:

The Department continues servicing a large volume and vast range of public inquires.

Preparation and Maintenance of the Grand List and Supplemental Motor Vehicle List

2017 Revaluation and Permit Processing

The 2017 Revaluation is underway with the inspections of properties sold during the last assessment year

Personal Property Audits

Mapping and/or GIS

Continue annual maintenance of the GIS mapping updates and review of the new aerial flight

MAJOR BUDGET CHANGES AND COMMENTARY:

Consumable Supplies

This is a self-sustaining account. During the fiscal year July through June 2015-16, copies of GIS products included \$238.00; fees for property records cards, reports, and miscellaneous copies \$1,058.5, for a total of \$1,296.5. The Department of Assessment continues to have a substantial request for copies of computer records, property summary cards and GIS maps.

Database Expense, Reproduction & Printing, Publications, Legal Ads

In 2016 Quality Data (Administrative Vendor) provided a new service to print and mail personal property declarations and related forms at an overall reduced mailing cost to the Town. The vendor was able to reduce the postage cost due to the large volume of municipalities that they service. Therefore, the Database expense has increased with the transfer of funds from postage and printing to provide for this service with the reduction to the related postage and printing accounts. The mailing process would have taken a staff member one week to accomplish, at an estimated cost of \$960. This process enabled the staff member to continue on other more demanding assignments. The estimated overall savings to the Town \$234 plus the more efficient use of staff.

Increase in equipment-maintenance for replacement of battery backups, which are no longer supported by IT, for two computers; required pricing publications; legal advertisements and fees. Vision agreement continues to cover the public terminals located in the Planning & Zoning Office and the Building Office at a cost of \$1,520.

Reserve Fund for Capital and Non-Recurring Expenditures (Revaluation)

I request that the reserve fund allocation remain at the same level to cover the cost of State-mandated revaluations.

**DEPARTMENT OF ASSESSMENT
BOARD OF ASSESSMENT APPEALS**

FUNCTION DESCRIPTION:

Meet during the Months of March/April and September for purpose of hearing assessment appeals.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

2016 Appeals for 2015 Grand List

During the month of April, the Board of Assessment Appeals heard (32) appeals. As a result of such appeals the Board granted (14) reductions, and (18) denials causing a reduction to the Grand List in the amount of \$779,550. A second session of the Board of Assessment Appeals was held during the month of September for the sole purpose of hearing appeals on motor vehicles. Three appeals were heard and two were granted at the September session for a reduction of \$5,055.

OBJECTIVES FOR THE COMING YEAR:

The Board of Assessment Appeals is required to carry out its duties in accordance with the Connecticut General Statutes.

MAJOR BUDGET CHANGES AND COMMENTARY:

Expenditures are anticipated to increase in the 2017 budget as a result of the previous year's appeals and the contracted clerical salary.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF ASSESSMENT	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	ASSESSOR'S OFFICE										
1	Salary of Assessor	88,005	92,649	92,649	90,005	-	-	-	-	-	0.00%
2	Assistant Assessor	67,510	70,960	70,960	67,510	-	-	-	-	-	0.00%
3	Director of Assessment	-	-	-	-	92,345	94,746	94,746	-	2,401	2.60%
4	Deputy Assessor	-	-	-	-	69,265	72,728	72,728	-	3,463	5.00%
5	Clerical Salaries	92,449	97,396	97,396	96,150	98,650	100,089	100,089	-	1,439	1.46%
6	Longevity	3,730	3,730	3,730	3,900	3,900	4,270	4,270	-	370	9.49%
	Total - Salaries	251,694	264,735	264,735	257,565	264,160	271,833	271,833	-	7,673	2.90%
7	Postage	2,300	2,300	2,300	2,300	2,300	1,380	1,380	-	(920)	-40.00%
8	Consumable Supplies	2,500	2,500	1,282	2,500	2,500	2,500	2,500	-	-	0.00%
9	Reproduction & Printing	1,700	1,700	1,342	1,700	1,700	980	980	-	(720)	-42.35%
10	Telephone	250	250	81	250	250	250	250	-	-	0.00%
11	Equipment	1,400	1,400	1,386	1,779	1,779	1,580	1,580	-	(199)	-11.19%
12	Professional Associations & Publications	2,680	2,680	3,114	2,825	2,825	2,925	2,925	-	100	3.54%
13	Database Expense	14,950	14,950	14,375	15,155	15,155	17,435	17,435	-	2,280	15.04%
14	Miscellaneous	1,400	1,400	1,306	1,400	1,400	1,017	1,017	-	(383)	-27.36%
15	Clothing Allowance	400	400	400	400	400	400	400	-	-	0.00%
16	Furniture & Equipment	1	1	-	1	1	1	1	-	-	0.00%
17	Training & Education	2,010	2,010	1,954	2,010	2,010	1,890	1,890	-	(120)	-5.97%
	Total - Expenses	29,591	29,591	27,540	30,320	30,320	30,358	30,358	-	38	0.13%
18	Special Audit Personal Property	3,200	3,200	3,200	3,200	3,200	3,400	3,400	-	200	6.25%
	Total - Services	3,200	3,200	3,200	3,200	3,200	3,400	3,400	-	200	6.25%
	TOTAL - ASSESSOR'S OFFICE	284,485	297,526	295,475	291,085	297,680	305,591	305,591	-	7,911	2.66%
19	BOARD OF ASSESSMENT APPEALS	1,450	1,585	1,585	1,450	1,450	1,589	1,589	-	139	9.59%
	TOTAL ASSESSMENT DEPARTMENT	285,935	299,111	297,060	292,535	299,130	307,180	307,180	-	8,050	2.69%

DEPARTMENT OF FINANCE FINANCE OFFICE/RISK MANAGEMENT

FUNCTION DESCRIPTION:

The Finance Office is responsible for managing the Town's financial operations in accordance with established fiscal policies (GAAP, GASB, CT State Statutes and Town Charter). Primary responsibilities include budget preparation and administration, accounts payable, payroll processing, purchasing, accounting, financial reporting, revenue collection, grant administration, cash management and investments, and debt management. The Finance Office provides support to, and advises the Board of Finance in its role as the Town's budgetary and financial oversight authority and assists the First Selectman in the preparation of the recommended annual budget.

Risk Management:

Identify Town wide loss exposures. Perform risk assessments. Evaluate and recommend strategies to avoid, mitigate and/or transfer risk. Develop/recommend risk management policies. Administer the Town's insurance program including Workers Compensation; Liability, Auto and Property (LAP) as well as Specialty Coverage. Oversee Town wide safety program/policies and Executive Safety Committee. Coordinate management and litigation of claims.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Issued \$17,220,000 of general obligation bonds in October of 2016 to fund the initial phase of the school renovation projects and for the acquisition of a parcel of land along the Mystic river for the development of the Mystic River Boat House park.
- Sought and completed the return \$158,000 of sales tax refunds to commercial trash customers within the Town of Stonington that the Connecticut Department of Revenue Services had erroneously collected from area businesses over a three-year period.
- Received an \$800,000 Federal Small Cities grant which the Town passed through to the Stonington Housing Authority for the renovation/refurbishment of the Edythe K. Richmond Senior Housing complex.
- Developed comprehensive investment and long-term debt management policies.

OBJECTIVES FOR THE COMING YEAR:

- Review and monitor the Town's current financial and banking relationships with an eye towards maximizing return on Town investments.
- Review and monitor the Town's current risk management relationships to insure the Town and its assets are adequately and properly insured against loss.
- Issue an RFP for auditing services for next three fiscal years.
- Continue to work with the Town's financial advisor, Phoenix Advisors, to monitor existing debt for opportunities to refinance should the economic metrics offer such an opportunity.

MAJOR BUDGET CHANGES AND COMMENTARY:

- The Finance Office saw no significant increase in its budget other than the increase to wages due to the 2.6% COLA.
- The Board of Finance saw no significant increase in its budget from last year.
- Risk Management saw an increase of \$32,700 in Property and Liability Insurance line item due to anticipated increase in heart and hypertension claims and anticipated increase in premiums for Workers' Comp and Property and Liability coverage.

**DEPARTMENT OF FINANCE
TAX COLLECTOR'S OFFICE**

FUNCTION DESCRIPTION:

The function of this office is solely to collect taxes using all statutory enforcement tools available. This office collects 90% of the Town's revenue and there is an expected collection rate of 98% as set forth by the Board of Finance.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

This year has been the year of DMV software updates (headaches), thus adding a whole new layer of frustration to taxpayers and tax offices because the DMV sent most tax offices very old address files. That cost lots of money in returned mail and wasted staff time trying to track people down. The tax office expends extra effort in notifying delinquent taxpayers by mail or phone whenever we can. The only good that came from the DMV software transition was that we are now able to clear taxpayers immediately after they pay so that they may register a vehicle. Collections have been going well.

OBJECTIVES FOR THE COMING YEAR:

I want to offer training opportunities to my staff so that they may stay current. My goal is to always stay ahead of the curve where technology is concerned in order to operate this office more efficiently and to better serve the public. I hope to collect more than the Board of Finance has directed me to.

MAJOR BUDGET CHANGES AND COMMENTARY:

Six of my line items did not increase at all; two of my line items increased by 2% because of past increases in those lines; reproduction and printing has a 12% increase because we now order our own bound posted rate books to reduce wear and tear on the printer as well as to better utilize staff time; training and education is up 50% because of the Northeast Regional Conference in RI and because one staff member wants to complete the CCMC certification. Lastly, Equipment & Software support is up because I've added LexisNexis to my budget in order to better find bad DMV addresses. It will pay for itself in collections.

COLLECTION HISTORY: 2011-2013 GRAND LIST

GL COLLECTIBLE	BUDGET	ACTUAL COLLECTIONS
2011 \$50,727,511	\$49,815,240	\$50,842,986
2012 \$51,725,403	\$50,723,736	\$51,959,663
2013 \$53,346,285	\$52,369,373	\$53,843,015
2014 \$56,110,819	\$55,011,658	\$56,373,994
2015 \$58,429,283	\$57,687,713	\$39,293,965 (IN PROGRESS)

Actual collections exceed the Grand List because of delinquent accounts being paid which also include interest and lien fees. And of course, actual collections exceed the Grand List amount because the tax office utilizes various enforcement tools as well as personalized customer service.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF FINANCE	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	FINANCE OFFICE										
1	Director of Finance	105,000	110,654	110,654	105,000	107,730	110,531	110,531	-	2,801	2.60%
2	Senior Accountant	83,606	88,016	88,016	83,606	85,780	88,008	88,008	-	2,228	2.60%
3	Clerical Salaries	149,530	158,826	158,826	144,771	148,585	154,903	154,903	-	6,318	4.25%
4	Longevity	4,560	4,560	4,560	3,900	3,900	4,080	4,080	-	180	4.62%
	Total - Salaries	342,696	362,056	362,056	337,277	345,995	357,522	357,522	-	11,527	3.33%
5	Postage	2,700	2,700	2,713	2,700	2,700	2,700	2,700	-	-	0.00%
6	Consumable Supplies	3,500	3,500	3,054	3,800	3,800	3,800	3,500	-	(300)	-7.89%
7	Reproduction & Printing	800	800	812	750	750	800	800	-	50	6.67%
8	Telephone	150	150	154	150	150	160	160	-	10	6.67%
9	Professional Associations & Publications	1,800	1,800	1,519	1,800	1,800	1,800	1,800	-	-	0.00%
10	Payroll Services	30,000	30,000	20,731	25,000	25,000	25,000	25,000	-	-	0.00%
11	Equipment & Software Support	18,500	18,500	18,605	19,500	19,500	20,000	20,000	-	500	2.56%
12	Furniture & Equipment	100	100	-	100	100	500	400	-	300	300.00%
13	Training & Education	1,000	1,000	200	1,000	1,000	1,000	1,000	-	-	0.00%
	Total - Expenses	58,550	58,550	47,788	54,800	54,800	55,760	55,360	-	560	1.02%
14	Finance - Dunbar Armored Truck	4,000	4,000	2,327	4,000	4,000	4,000	3,000	-	(1,000)	-25.00%
	Total - Technical & Professional Services	4,000	4,000	2,327	4,000	4,000	4,000	3,000	-	(1,000)	-25.00%
	TOTAL - FINANCE OFFICE	405,246	424,606	412,171	396,077	404,795	417,282	415,882	-	11,087	2.74%
	OFFICE OF THE TREASURER										
15	Salary of Treasurer	4,024	4,136	4,236	4,024	4,129	4,235	4,235	-	106	2.57%
16	Expenses	100	100	-	100	100	100	100	-	-	0.00%
	TOTAL - TREASURER	4,124	4,236	4,236	4,124	4,229	4,335	4,335	-	106	2.51%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF FINANCE	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	OFFICE OF THE TAX COLLECTOR										
17	Salary of Tax Collector	70,537	74,258	74,258	72,500	74,385	76,319	76,319	-	1,934	2.60%
18	Clerical Salaries	92,145	98,604	98,604	96,005	98,501	103,700	103,700	-	5,199	5.28%
19	Longevity	300	300	300	350	350	550	550	-	200	57.14%
	Total - Salaries	162,982	173,162	173,162	168,855	173,236	180,569	180,569	-	7,333	4.23%
20	Postage	14,790	14,790	14,787	15,086	15,086	15,388	15,388	-	302	2.00%
21	Advertising	1,500	763	763	1,500	1,500	1,530	1,500	-	-	0.00%
22	Consumable Supplies	1,275	1,275	950	1,301	1,301	1,300	1,300	-	(1)	-0.08%
23	Reproduction & Printing	6,936	6,824	6,824	7,075	7,075	7,875	7,875	-	800	11.31%
24	Telephone	204	93	93	209	209	214	200	-	(9)	-4.31%
25	Equipment	3,000	7,674	7,674	1,000	1,000	1,000	1,000	-	-	0.00%
26	Professional Associations & Publications	150	150	95	150	150	150	150	-	-	0.00%
27	Miscellaneous	100	100	145	100	100	100	100	-	-	0.00%
28	Equipment & Software Support	7,000	7,000	6,800	7,140	7,140	7,883	8,483	-	1,343	18.81%
29	Furniture & Equipment	-	-	-	1	1	1	1	-	-	0.00%
30	Training & Education	612	612	1,093	1,000	1,000	1,500	1,500	-	500	50.00%
	Total - Expenses	35,567	39,281	39,224	34,562	34,562	36,941	37,497	-	2,935	8.49%
31	DMV - Delinquent Reporting	4,947	-	-	-	-	-	-	-	-	0.00%
	Total - Services	4,947	-	-	-	-	-	-	-	-	0.00%
	TOTAL - TAX COLLECTOR	203,496	212,443	212,386	203,417	207,798	217,510	218,066	-	10,268	4.94%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF FINANCE	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	BOARD OF FINANCE										
32	Clerical Salaries	3,200	3,200	2,750	3,200	3,200	3,200	3,200	-	-	0.00%
	Total - Salaries	3,200	3,200	2,750	3,200	3,200	3,200	3,200	-	-	0.00%
33	Postage	100	100	-	100	100	100	100	-	-	0.00%
34	Advertising	270	270	587	270	270	600	600	-	330	122.22%
35	Consumable Supplies	200	200	129	200	200	250	200	-	-	0.00%
	Total - Expenses	570	570	716	570	570	950	900	-	330	57.89%
36	Professional Services	2,000	12,000	10,000	12,000	12,000	12,000	6,000	-	(6,000)	-50.00%
37	Legal Support	95,000	95,000	27,723	50,000	50,000	50,000	34,000	-	(16,000)	-32.00%
38	Accounting & Auditing	57,000	57,000	57,000	59,000	59,000	59,000	59,000	-	-	0.00%
39	Special Audit	5,000	5,000	-	5,000	5,000	5,000	5,000	-	-	0.00%
40	GASB 45 - OPEB Plan Contribution	90,000	90,000	90,000	90,000	90,000	90,000	106,000	-	16,000	17.78%
	Total - Services	249,000	259,000	184,723	216,000	216,000	216,000	210,000	-	(6,000)	-2.78%
	TOTAL - BOARD OF FINANCE	252,770	262,770	188,189	219,770	219,770	220,150	214,100	-	(5,670)	-2.58%
	RISK MANAGEMENT										
41	Risk Management - Stipend	6,000	6,323	6,323	6,000	6,156	6,316	6,316	-	160	2.60%
42	Property & Liability Insurance	651,000	651,000	650,969	681,700	698,284	691,483	691,483	-	(6,801)	-0.97%
43	Claims & Damages	10,000	10,000	10,009	10,000	10,000	10,000	10,000	-	-	0.00%
44	Dog Damages	1	1	-	1	1	1	1	-	-	0.00%
45	Safety Program	2,200	40,708	39,321	2,200	2,200	2,200	2,200	-	-	0.00%
	Total - Expenses	669,201	708,032	706,622	699,901	716,641	710,000	710,000	-	(6,641)	-0.93%
46	<i>Risk Management - Technical & Professional</i>	-	-	-	-	-	21,000	21,000	-	21,000	
	Total - Technical & Professional Services	-	-	-	-	-	21,000	21,000	-	21,000	0.00%
	TOTAL - RISK MANAGEMENT	669,201	708,032	706,622	699,901	716,641	731,000	731,000	-	14,359	2.00%
	TOTAL FINANCE DEPARTMENT	1,534,837	1,612,087	1,523,604	1,523,289	1,553,233	1,590,277	1,583,383	-	30,150	1.94%

DEBT SERVICE PRINCIPAL AND INTEREST

FUNCTION DESCRIPTION

Debt Service provides funding for the redemption of principal and interest obligations of the Town. The use of General Obligation Bonds allows the cost of capital projects to be spread out over a period of time, usually 20 years, so that the entire cost does not impact the taxpayers in one year. Bond Anticipation Notes (BANs) are short-term (1 year or less) bonds issued in advance of a bond issue.

In the fiscal year ended June 30, 2017 the Town paid down long-term debt principal and interest of \$3,713,910 and \$1,286,187, respectively. In April of 2015 the Town approved a \$69,000,000 bond authorization at referendum. The bond authorization was made to fund major renovations and expansions to two of the Town's schools, West Vine Street and Deans Mill elementary schools, as well as roof replacement for the Pawcatuck middle school. In October of 2016, the first round of bonds for the school projects were issued in the amount of \$15,003,836. In September of 2016, the Town approved a \$2,216,164 bond authorization at Town Meeting for the purpose of purchasing a parcel of land along the Mystic river for the future site of the "Mystic River Boat House Park". The bonds for the Boathouse Park were issued in conjunction with the school bonds for a combined total of \$17,220,000 of bonds issued in October of 2016. The Town purchased the Boathouse parcel in January of 2017.

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017-18	4,380,000	1,978,705	6,358,705
2018-19	4,210,000	1,561,980	5,771,980
2019-20	4,195,000	1,399,480	5,594,480
2020-21	3,690,000	1,228,780	4,918,780
2021-22	3,580,000	1,091,531	4,671,531
2022-23	3,580,000	960,631	4,540,631
2023-24	3,570,000	842,119	4,412,119
2024-25	3,325,000	734,048	4,059,048
2025-26	2,740,000	642,682	3,382,682
2026-27	2,255,000	568,813	2,823,813
2027-28	2,085,000	501,294	2,586,294
2028-29	2,085,000	435,363	2,520,363
2029-30	2,085,000	367,663	2,452,663
2030-31	2,085,000	299,962	2,384,962
2031-32	2,080,000	231,975	2,311,975
2032-33	1,480,000	163,314	1,643,314
2033-34	1,480,000	115,263	1,595,263
2034-35	1,270,000	71,419	1,341,419
2035-36	860,000	38,700	898,700
2036-37	860,000	12,900	872,900
	<u>\$51,895,000</u>	<u>\$13,246,622</u>	<u>\$65,141,622</u>

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF FINANCE	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	DEBT SERVICE										
	Interest Payments:										
1	Series 1998 Clean Water Fund (Mystic)	3,007	3,007	3,006	1,504	1,504	-	-	-	(1,504)	-100.00%
2	Series 2000 Clean Water Fund (Mystic)	3,120	3,120	3,120	1,590	1,590	-	-	-	(1,590)	-100.00%
3	Series 2007 G.O. Bonds	3,610	3,610	3,609	-	-	-	-	-	-	0.00%
4	Series 2009 - Refunding	124,125	124,125	124,125	96,125	96,125	77,750	77,750	-	(18,375)	-19.12%
5	Series 2012 Refunding	537,282	537,282	537,281	490,857	490,857	442,256	442,256	-	(48,601)	-9.90%
6	Series 2012 G.O. Bonds (WPCA)	352,500	352,500	352,500	328,500	328,500	304,500	304,500	-	(24,000)	-7.31%
7	Series 2013 G.O. Bonds	135,088	135,088	135,088	129,713	129,713	123,800	123,800	-	(5,913)	-4.56%
8	Series 2014 G.O. Bonds	248,275	248,275	248,275	237,900	237,900	225,449	225,449	-	(12,451)	-5.23%
9	Series 2016 G.O. Bonds - School						701,327	701,327	-	701,327	0.00%
10	Series 2016 G.O. Bonds - Mystic Park						103,623	103,623	-	103,623	0.00%
	Total - Interest payments	1,407,007	1,407,007	1,407,004	1,286,189	1,286,189	1,978,705	1,978,705	-	692,516	53.84%
	Principal Payments:										
11	Series 1998 Clean Water Fund (Mystic)	75,155	75,155	75,154	75,155	75,155	-	-	-	(75,155)	-100.00%
12	Series 2000 Clean Water Fund (Mystic)	77,227	77,227	77,226	78,756	78,756	-	-	-	(78,756)	-100.00%
13	Series 2007 G.O. Bonds	175,000	175,000	175,000	-	-	-	-	-	-	0.00%
14	Series 2009 - Refunding	700,000	700,000	700,000	700,000	700,000	675,000	675,000	-	(25,000)	-3.57%
15	Series 2012 Refunding	1,465,000	1,465,000	1,465,000	1,630,000	1,630,000	1,610,000	1,610,000	-	(20,000)	-1.23%
16	Series 2012 G.O. Bonds (WPCA)	600,000	600,000	600,000	600,000	600,000	600,000	600,000	-	-	0.00%
17	Series 2013 G.O. Bonds	215,000	215,000	215,000	215,000	215,000	215,000	215,000	-	-	0.00%
18	Series 2014 G.O. Bonds	415,000	415,000	415,000.0	415,000	415,000	415,000	415,000	-	-	0.00%
19	Series 2016 G.O. Bonds - School						753,836	753,836	-	753,836	0.00%
20	Series 2016 G.O. Bonds - Mystic Park						111,164	111,164	-	111,164	0.00%
	Total - Principal Payments	3,722,382	3,722,382	3,722,380	3,713,911	3,713,911	4,380,000	4,380,000	-	666,089	17.93%
21	Bonding Costs	6,000	6,000	-	6,000	6,000	6,000	6,000	-	-	0.00%
	TOTAL - DEBT SERVICE	5,135,389	5,135,389	5,129,384	5,006,100	5,006,100	6,364,705	6,364,705	-	1,358,605	27.14%

DEPARTMENT OF PLANNING

FUNCTION DESCRIPTION

The Department of Planning manages Stonington's land use decision-making and permitting process. The Department provides staff support and technical assistance to several commissions including the Planning & Zoning Commission (PZC), Inland Wetlands & Watercourses Commission, Zoning Board of Appeals, Conservation Commission, Plan of Conservation and Development Implementation Committee, Economic Development Commission and the Architectural Design Review Board. The Department is also involved with long-range planning initiatives such as the Plan of Conservation and Development and often administers special grant-related projects. The Department's other main responsibility is enforcement of the Town's Zoning and Inland Wetlands regulations.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The Department processed over three hundred land use applications and one hundred complaints during the past year. Overall activities led to over \$90 million in new projects approved and over \$70 million in new development was able to achieve a Certificate of Zoning Compliance as part of their occupancy process - in character with town plans. The Department was also successful in preparing and assisting on several grant applications for both public and private-sector projects, as a means to implement the Plan of Conservation and Development. These grants include technical assistance (i.e., Route 27 Road Safety Audit), economic development (i.e., Davis-Standard expansion) and funding to build new infrastructure (i.e., Pawcatuck Streetscape). Several community planning forums were also conducted, which serve as a means to engage the community in a conversation about emerging planning issues. Topics included the Incentive Housing Zone program, coastal resiliency, zoning, and road safety. New land use tools (i.e., Greenway Development District, Agricultural Heritage District) were established as an outcome of the Plan of Conservation and Development. These tools enable conservation (e.g., preserving open space, scenic views) and development (e.g., grand list growth, new businesses).

OBJECTIVES FOR THE COMING YEAR:

- Continue to strive to provide "best in class" customer service as part of a customer-centric service environment (The Department's #1 goal)
- Build a team approach to problem-solving and workflow
- Develop tools to automate processes to the extent feasible and repurpose human resources towards the Department's number one goal
- Prepare and present a draft update to the Zoning Regulations; seek adoption by town leaders
- Complete a draft of the Coastal Resiliency Plan; seek adoption by town leaders
- Conduct six community planning forum programs
- Leverage our relationships with non-profit and for-profit entities to market town assets
- Network with community, regional and state leaders regarding public policy and economic development
- Develop a pipeline of \$100 million in private-sector investment
- Issue permits within 50% (or less) of the maximum time prescribed by state law; reduce application risk and cost, to attract investment

MAJOR BUDGET CHANGES AND COMMENTARY:

The Department's overall budget is relatively unchanged. Line items have been adjusted to enable the Department to invest in the human resources of the team via additional emphasis on training.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF PLANNING	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	PLANNING OFFICE										
1	Director of Planning	90,000	59,000	55,385	100,000	102,600	105,268	105,268	-	2,668	2.60%
2	Planner	78,380	82,516	82,516	78,380	80,418	82,509	82,509	-	2,091	2.60%
3	Zoning Enforcement Officer	29,697	31,258	31,258	29,697	-	-	-	-	-	0.00%
4	Land Use Enforcement Officer	29,697	31,258	31,258	29,697	-	-	-	-	-	0.00%
5	Zoning & Wetlands Official					61,442	64,623	64,623	-	3,181	5.18%
6	Clerical Salaries	95,077	95,077	90,022	85,771	90,167	94,766	94,766	-	4,599	5.10%
7	Clerical Meetings	5,500	5,500	4,300	5,500	5,500	5,500	5,500	-	-	0.00%
8	Longevity	2,880	2,880	2,880	1,380	1,380	1,500	1,500	-	120	8.70%
	Total - Salaries	331,231	307,489	297,619	330,425	341,507	354,166	354,166	-	12,659	3.71%
9	Consumable Supplies	2,500	2,500	903	2,300	2,300	2,300	2,000	-	(300)	-13.04%
10	Reproduction and Printing	5,000	5,000	1,216	4,800	4,800	4,000	3,000	-	(1,800)	-37.50%
11	Telephone	500	500	73	400	400	200	200	-	(200)	-50.00%
12	Equipment Maintenance	3,000	3,000	3,480	3,200	3,200	3,000	3,000	-	(200)	-6.25%
13	Professional Associations & Publications	800	800	1,618	1,000	1,000	1,500	1,500	-	500	50.00%
14	Clothing Allowance	200	200	400	200	200	400	400	-	200	100.00%
15	Furniture & Equipment	1,000	1,000	-	1,000	1,000	500	500	-	(500)	-50.00%
16	Training & Education	1,500	1,500	284	1,500	1,500	2,500	2,000	-	500	33.33%
	Total - Expenses	14,500	14,500	7,974	14,400	14,400	14,400	12,600	-	(1,800)	-12.50%
17	Professional Services	25,000	17,742	3,503	-	-	-	-	-	-	0.00%
	Total - Services	25,000	17,742	3,503	-	-	-	-	-	-	0.00%
	TOTAL - PLANNING OFFICE	370,731	339,731	309,096	344,825	355,907	368,566	366,766	-	10,859	3.05%
	TOTAL BOARDS AND COMMISSIONS ¹	40,350	40,350	20,410	41,950	41,950	41,950	33,075	-	(8,875)	-21.16%
	TOTAL - OFFICE OF PLANNING & LAND USE	411,081	380,081	329,506	386,775	397,857	410,516	399,841	-	1,984	0.50%
¹ The detail for these line items follows on the next page											

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF PLANNING	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	BOARDS AND COMMISSIONS										
	PLANNING & ZONING COMMISSION										
18	Postage	7,500	7,500	40	7,500	7,500	7,500	3,500	-	(4,000)	-53.33%
19	Advertising & Court Steno	15,000	15,000	10,935	15,000	15,000	15,000	15,000	-	-	0.00%
	TOTAL - PLANNING & ZONING COMMISSION	22,500	22,500	10,975	22,500	22,500	22,500	18,500	-	(4,000)	-17.78%
	ZONING BOARD OF APPEALS										
20	Postage	1,450	1,450	-	1,450	1,450	1,450	725	-	(725)	-50.00%
21	Advertising	7,500	7,500	4,169	7,500	7,500	7,500	5,500	-	(2,000)	-26.67%
	TOTAL ZONING BOARD OF APPEALS	8,950	8,950	4,169	8,950	8,950	8,950	6,225	-	(2,725)	-30.45%
	CONSERVATION COMMISSION										
22	Professional Assoc. & Publications	600	600	595	600	600	600	600	-	-	0.00%
23	Barn Island Field Trips	3,500	3,500	3,500	3,500	3,500	3,500	3,500	-	-	0.00%
	TOTAL CONSERVATION COMMISSION	4,100	4,100	4,095	4,100	4,100	4,100	4,100	-	-	0.00%
	INLAND WETLANDS COMMISSION										
24	Postage	900	900	-	500	500	500	250	-	(250)	-50.00%
25	Advertising	2,400	2,400	1,081	2,400	2,400	2,400	2,000	-	(400)	-16.67%
	TOTAL - INLAND WETLANDS COMMISSION	3,300	3,300	1,081	2,900	2,900	2,900	2,250	-	(650)	-22.41%
	CLIMATE CHANGE TASK FORCE										
26	Clerical Meetings	1,000	1,000	-	1,000	1,000	1,000	1,000	-	-	0.00%
	Total - Salaries	1,000	1,000	-	1,000	1,000	1,000	1,000	-	-	0.00%
27	Seminars & Programs (Training & Education)	500	500	90	500	500	500	-	-	(500)	-100.00%
	Total - Expenses	500	500	90	500	500	500	-	-	(500)	-100.00%
28	Professional Services	-	-	-	2,000	2,000	2,000	1,000	-	(1,000)	-50.00%
	Total - Services	-	-	-	2,000	2,000	2,000	1,000	-	(1,000)	-50.00%
	TOTAL - CLIMATE CHANGE TASK FORCE	1,500	1,500	90	3,500	3,500	3,500	2,000	-	(1,500)	-42.86%
	TOTAL BOARDS AND COMMISSIONS	40,350	40,350	20,410	41,950	41,950	41,950	33,075	-	(8,875)	-21.16%

DEPARTMENT OF PUBLIC WORKS HIGHWAY

FUNCTION DESCRIPTION:

The Highway staff commits to bring our best to work each day with a positive professional attitude towards providing the highest level of service possible to our customers through improvements to and maintenance of public infrastructure, including 113 miles of road system, 32 miles of sidewalks, roadway signs, storm water drainage systems, parks, athletic turf fields, Pawcatuck Dike and many historic cemeteries. The Department provides direct services to the community when conducting snow removal during winter storm events, emergency response, and resolving diverse issues along the road right of way. Highway strives to foster an innovative, efficient workforce while providing superior service to the community and external agencies.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The Highway Department executes paving, drainage and sidewalk repair and/or improvement projects during the construction season. Some of the projects that the Department worked on over the past year include;

- Implemented a Pavement Management System including completion of the roadway inventory, GIS mapping, field inspection of all roadways and completion of existing conditions summary. This system has a MS Access Database Engine that assist the Town in determining proper repair methods, costs and priorities.
- Highway completed 3.8 miles of road rehabilitation and reconstruction including Coogan Blvd, North Anguilla, Morgan Blvd, Stanton Lane, Borodell Ave and half of Old North Road. We completed 20.7 miles of preventative maintenance. This is over 20 percent of the town's entire roadway infrastructure.
- Highway team repaired 18 failed catch basins, completed the West Arch Street cross drain replacement and new headwall, installed new guardrail fence at Spellman Park, improved drainage and field access between the All-Purpose Field and Spellman Drive, completed major road drainage improvements on Deans Mill Road, Tipping Rock Road and Bradford Road.
- Maintenance of Stonington fields located at Stonington High School, Pawcatuck Middle School, Mystic Middle School and West Vine School. In-house services included fertilization, over-seeding, topdressing, pesticide application, grass cutting, lining fields typically for three sports per field, softball field game prep (groom/rack/line/water).
- Responded to 10 winter storm events during the winter storm season.
- Provide support for 23 special events, including street sweeping, grounds and roadside vegetation maintenance, signage, barricade placement/collection and cleanup.
- All employees attended at least one training class this year.
- Development and implementation of a written Town-wide leaf collection program and posting on the Department webpage.

(Continued)

OBJECTIVES FOR THE COMING YEAR:

- Effectively execute road related improvements using the Pavement Management Program to improve the Town's pavement condition rating.
- Continue to focus on keeping the Pawcatuck and Mystic Downtown's clean while also cutting roadside grass, cutting the grass at the other schools in Town, replacing road signage throughout Town, painting all stop bars and crosswalks, installing drainage where needed, addressing resident concerns as they arise and performing all of the other tasks that are asked of us.
- Establish and implement a vehicle and equipment replacement program to reduce fleet maintenance cost over the next 5 years.
- Implement more in-house drainage projects to address right of way flooding issues.

MAJOR BUDGET CHANGES AND COMMENTARY:

- Pavements Treatments was increased from \$200,000 to \$400,000. Based on the miles of our roadway and condition a minimum of 1.2 million dollars must be spent on a combination of pavement maintenance and reconstruction to maintain our pavement condition rating. This increase will allow us maintain our current roadway condition.
- Street Signs was reduced last year. However, this is impacting our ability to address compliance with Sign Retro-reflectivity Standards. Therefore, this must be increased to allow us to work towards compliance and ensure street safety.
- Tree trimming increased to the prior year's level to allow the Tree Warden to implement a proactive pruning plan.
- Repairs and Maintenance increased due to the aging of the fleet resulting in more frequent repairs. Approximately 36% of our trucks are past their useful life.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	HIGHWAY										
1	Public Works Director	94,372	99,351	99,351	94,372	96,826	99,343	99,343	-	2,517	2.60%
2	Highway Supervisor	80,699	80,699	57,889	70,805	72,646	76,027	76,027	-	3,381	4.65%
3	Regular Salaries	1,122,068	1,102,068	1,099,562	1,117,408	1,146,460	1,157,054	1,157,054	-	10,594	0.92%
4	Clerical Salaries	23,770	25,062	25,062	23,770	24,388	50,050	50,050	-	25,662	105.22%
5	Longevity	23,790	23,790	23,130	23,460	23,460	19,170	19,170	-	(4,290)	-18.29%
	Total - Salaries	1,344,699	1,330,970	1,304,994	1,329,815	1,363,780	1,401,644	1,401,644	-	37,864	2.78%
6	Postage	750	750	608	750	750	750	750	-	-	0.00%
7	Consumable Supplies	2,325	2,325	2,811	2,325	2,325	2,400	2,400	-	75	3.23%
8	Telephone	500	500	526	500	500	500	500	-	-	0.00%
9	Hardware	15,000	15,000	11,406	15,000	15,000	16,000	16,000	-	1,000	6.67%
10	Miscellaneous	1,350	1,350	1,403	1,350	1,350	1,400	1,400	-	50	3.70%
11	Clothing Allowance	9,800	9,800	8,958	9,800	9,800	9,800	9,800	-	-	0.00%
12	Training & Education	3,500	3,500	3,395	3,500	9,500	3,500	3,500	-	(6,000)	-63.16%
	Total - Expenses	33,225	33,225	29,107	33,225	39,225	34,350	34,350	0	(4,875)	-12.43%
13	Safety & Protective	14,000	14,000	13,734	14,000	14,000	15,000	15,000	-	1,000	7.14%
14	Land Damage	1,600	1,600	1,381	1,600	1,600	1,600	1,600	-	-	0.00%
15	Sidewalk Repairs	65,000	65,000	61,679	65,000	65,000	70,000	70,000	-	5,000	7.69%
16	Street Signs	8,500	8,500	6,739	4,500	4,500	6,000	6,000	-	1,500	33.33%
17	Tree Trimming	20,000	20,000	20,000	12,000	12,000	20,000	20,000	-	8,000	66.67%
18	Tree Removal	21,000	21,000	16,502	16,000	16,000	16,000	16,000	-	-	0.00%
19	Highway Equipment	12,250	12,250	12,118	12,250	12,250	12,250	12,250	-	-	0.00%
20	Road Maintenance	10,000	10,000	1,933	10,000	10,000	10,000	10,000	-	-	0.00%
21	Material Disposal	25,000	25,000	44,575	25,000	25,000	25,000	25,000	-	-	0.00%
22	Cemetery Upkeep	1,000	1,000	500	1,000	1,000	1,000	1,000	-	-	0.00%
23	Catch Basin Cleaning	24,000	24,000	24,000	24,000	24,000	25,000	25,000	-	1,000	4.17%
24	Garage Diagnostic Equip & Tool	3,000	3,000	2,912	3,000	3,000	3,000	3,000	-	-	0.00%
25	Leaf Program	5,000	5,000	2,721	5,000	5,000	5,000	5,000	-	-	0.00%
26	Bridge Maintenance	-	-	-	-	-	-	1,000	-	1,000	0.00%
27	Tree Planting	-	-	-	-	-	-	500	-	500	0.00%
	Total - Services	210,350	210,350	208,794	193,350	193,350	209,850	211,350	-	18,000	9.31%
28	Unleaded Gasoline	14,000	14,000	14,631	10,000	10,000	10,000	10,000	-	-	0.00%
29	Diesel Fuel	65,000	58,728	50,906	50,000	50,000	50,000	50,000	-	-	0.00%
30	Oil & Lubrication	5,500	5,500	3,292	5,500	5,500	5,500	5,500	-	-	0.00%
31	Repairs & Maintenance (Gas System)	4,000	4,000	7,909	4,000	4,000	4,000	4,000	-	-	0.00%
	Total - Gas and Oil	88,500	82,228	76,738	69,500	69,500	69,500	69,500	-	-	0.00%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
32	Repairs & Maintenance	125,000	145,000	140,718	125,000	125,000	150,000	150,000	-	25,000	20.00%
33	Miscellaneous	1,250	1,250	1,070	1,250	1,250	1,250	1,250	-	-	0.00%
34	Bituminous Concrete	30,000	30,000	32,556	30,000	30,000	32,000	32,000	-	2,000	6.67%
35	Drainage Materials	12,000	12,000	11,153	20,000	20,000	20,000	20,000	-	-	0.00%
36	Sand/Gravel & Loom	25,600	25,600	21,097	25,600	25,600	25,000	25,000	-	(600)	-2.34%
37	Lumber	7,500	7,500	7,063	7,500	7,500	8,000	8,000	-	500	6.67%
38	Pavement Treatments	195,000	195,000	195,759	200,000	200,000	400,000	400,000	-	200,000	100.00%
	Total - Materials	271,350	271,350	268,698	284,350	284,350	486,250	486,250	-	201,900	71.00%
39	Annual Fertilization Program	40,000	40,000	24,472	34,000	34,000	34,000	34,000	-	-	0.00%
40	Seasonal Help	31,000	31,000	19,429	31,000	31,000	31,000	31,000	-	-	0.00%
41	Materials, Equipment, Maintenance	21,000	21,000	35,411	27,000	27,000	27,000	27,000	-	-	0.00%
42	Field Work	15,000	15,000	16,182	15,000	15,000	15,000	15,000	-	-	0.00%
	Total - Field Maintenance	107,000	107,000	95,494	107,000	107,000	107,000	107,000	-	-	0.00%
43	Snow Removal Labor	120,000	105,000	78,031	120,000	120,000	120,000	120,000	-	-	0.00%
44	Materials	131,000	131,000	157,841	131,000	131,000	140,000	140,000	-	9,000	6.87%
45	Meal Allowance	4,900	4,900	2,120	4,900	4,900	4,000	4,000	-	(900)	-18.37%
	Total - Snow Removal Expense	255,900	240,900	237,992	255,900	255,900	264,000	264,000	-	8,100	3.17%
	TOTAL HIGHWAY	2,436,024	2,421,023	2,362,535	2,398,140	2,438,105	2,722,594	2,724,094	-	285,989	11.73%

DEPARTMENT OF PUBLIC WORKS SOLID WASTE DEPARTMENT

FUNCTION DESCRIPTION:

The Solid Waste Office is responsible for the operation of the Transfer Station, oversight of the Commercial and Residential Municipal Solid Waste Collection Programs, Recycling Collection and Education Programs and Stonington's representative on the Southeastern Connecticut Regional Resources Recovery Authority (SCRRRA).

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Tipping Fee remains at \$58/ton, the lowest in the State of CT.
- Welcomed new employee Josh Coles to the position of Landfill Attendant.
- The most important achievement of the year is the completion of the MSA with SCRRRA for a long term (10 year) waste disposal contract. This contract allows us to continue to deliver waste to the SCRRRA and under what conditions. Our current contract expires in February of 2017. This contract will include ancillary services such as hazardous waste and tub grinding as part of our tip fee. The estimated cost savings for those services for Stonington would exceed \$130,000 per year.

OBJECTIVES FOR THE COMING YEAR:

- Stonington has been awarded a Recycling Rewards Grant for recycling achievement in the amount of \$12,060. This award will be used to upgrade the roto phase unit at the Transfer Station. This upgrade will allow us to compact a greater amount of recyclables for transport. It is anticipated that we will be able to significantly reduce the number of pulls to Willimantic thus realizing a substantial savings in transportation of single stream recyclables (calculated to be a 28% decrease in trips or approximately a \$4100 per year savings).
- Installation of a new oil tank and shed at the Transfer Station. This upgrade will cost approximately \$25,000 and will be funded completely by the SCRRRA.

MAJOR BUDGET CHANGES AND COMMENTARY:

- Waste generation is up again this year. We have increased the disposal fee line item to reflect the increase. The estimate still does include approximately \$15,000 for storm debris.
- Reproduction/Printing has increased due to the purchase of a new copier for the ground floor. All departments on the floor are responsible for splitting the cost of the maintenance contract.
- Fuel lines have been reduced based on actual miles traveled.
- The Commercial Collection line item includes a 2% cost of living increase
- SCRRRA Repairs and Maintenance are up to allow for repairs necessary due to the age of the vehicle.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	OFFICE OF SOLID WASTE										
1	Salary of Recycling/Solid Waste Manager	82,726	87,090	87,090	82,726	84,877	87,083	87,083	-	2,206	2.60%
2	General Labor	353,567	358,533	358,533	356,911	366,391	373,975	373,975	-	7,584	2.07%
3	Clerical Salaries	47,539	51,234	51,234	43,592	44,725	47,538	47,538	-	2,813	6.29%
4	Longevity	6,090	6,090	6,090	5,620	5,620	5,910	5,910	-	290	5.16%
	Total - Salaries	489,922	502,947	502,947	488,849	501,613	514,506	514,506	-	12,893	2.57%
5	Postage	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	-	0.00%
6	Advertising	300	300	0	300	300	300	300	-	-	0.00%
7	Consumable Supplies	1,000	1,000	1,405	1,000	1,000	1,300	1,300	-	300	30.00%
8	Reproduction & Printing	1,000	1,000	65	500	500	700	700	-	200	40.00%
9	Equipment	100	100	-	100	100	100	100	-	-	0.00%
10	Professional Associations & Publications	100	100	90	200	200	200	200	-	-	0.00%
11	Clothing Allowance	3,100	3,100	3,100	3,100	3,100	3,100	3,100	-	-	0.00%
12	Training & Education	1	1	-	500	500	500	500	-	-	0.00%
13	Unleaded Gasoline	5,500	5,500	4,031	5,500	5,500	4,500	4,500	-	(1,000)	-18.18%
14	Diesel Fuel	11,000	11,000	6,645	11,000	11,000	9,000	9,000	-	(2,000)	-18.18%
15	Road Maintenance	2,000	2,000	2,008	2,000	2,000	2,000	2,000	-	-	0.00%
16	Utilities	6,500	6,500	5,500	6,500	6,500	6,500	6,500	-	-	0.00%
17	General Operations	51,000	76,000	61,766	52,000	52,000	52,000	52,000	-	-	0.00%
18	Parts & Labor	30,000	30,000	18,087	30,000	30,000	30,000	30,000	-	-	0.00%
19	Grading & Seeding	500	500	0	500	500	500	500	-	-	0.00%
20	Water Testing & Monitoring	24,000	24,000	23,400	24,000	24,000	25,000	25,000	-	1,000	4.17%
21	Cap Maintenance	5,000	5,000	1,947	5,000	5,000	5,000	5,000	-	-	0.00%
22	Disposal Fees (SCRRA)	730,000	730,000	734,749	738,000	738,000	760,000	760,000	-	22,000	2.98%
23	Residential Collection (SCRRA)	490,000	385,306	385,307	500,000	500,000	500,000	500,000	-	-	0.00%
24	Commercial Collection & Rentals (SCRRA)	525,000	508,750	508,751	510,000	510,000	520,000	520,000	-	10,000	1.96%
25	SCRRA Consulting	1	1	-	1	1	1	1	-	-	0.00%
26	SCRRA Contribution	1	1	-	1	1	1	1	-	-	0.00%
27	Diesel Fuel (SCRRA Transportation)	17,000	15,291	10,982	14,000	14,000	14,000	14,000	-	-	0.00%
28	Repairs & Maintenance (SCRRA Transportation)	7,500	7,500	13,791	7,500	7,500	13,500	13,500	-	6,000	80.00%
29	SCRRA Receptacle Costs	100,000	100,000	87,999	100,000	100,000	100,000	100,000	-	-	0.00%
30	Furniture & Equipment	1	1	-	1	1	1	1	-	-	0.00%
	Total - Expenses	2,013,604	1,915,951	1,872,623	2,014,703	2,014,703	2,051,203	2,051,203	-	36,500	1.81%
	TOTAL - SOLID WASTE	2,503,526	2,418,898	2,375,570	2,503,552	2,516,316	2,565,709	2,565,709	-	49,393	1.96%

DEPARTMENT OF PUBLIC WORKS ENGINEERING & BUILDING OPERATIONS

FUNCTION DESCRIPTION:

The Town Engineers office is responsible for providing technical review of land use applications and support to the respective Land Use Commissions, Town Boards and Town Departments, provides assistance to the Director for Phase 2 stormwater compliance, and direction of the development, management and oversight of municipal projects. The town engineer is also the Floodplain Manager.

The Public Works Director is also the Facility Manager. This division employs one full time Building Maintainer responsible for custodial and semi-skilled maintenance repair work. Technical repairs and maintenance of the facilities are completed by external contractors managed by the Public Works Director. The Facilities the Division is responsible for include:

- Eight (8) Town buildings
 - Town Hall
 - Two (2) Town Highway Garages
 - Human Services Building
 - Pawcatuck Neighborhood Center
 - Fourth District Voting Hall
 - Mystic River Boathouse Park Existing Onsite Structures
- Two (2) Picnic Grounds (East and West Pavilions)
- Six (6) Parks & Playgrounds (Old Mystic Playground, Borough Playground, Spellman Playground, Donahue Park, Veterans Memorial, Mystic River Boathouse Park)
- Pawcatuck Dike Facility
- Town Dock Facility

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Engineering

- Technical Review - provided for private development applications to PZC & IWC:
 - Ocean Community YMCA
 - Davis-Standard
 - Mystic Estates Subdivision – Toll Brothers
 - Extrusion Drive Warehouse
 - Pawcatuck Threadmill
 - Spruce Meadows
 - Perkins Farm Master Plan
 - Mystic Harbor Landing Master Plan - Greylock Properties
 - Deans Mill & West Vine St School Projects

(Continued)

- Oversight of Inspections and Private Development Bonds (Erosion & Sediment Control and Public Improvement Bonds) for large-scale, private sector, construction projects including: subdivisions, condominiums, drainage infrastructure and roadway improvements.
- Manage Municipal Capital Improvement Projects Including:
 - Bridges:
 - North Stonington Road Bridge
 - Lantern Hill Road Bridge
 - Stillman Ave Bridge
 - Drainage Projects:
 - Bayview Ave drainage Improvements
 - ADA Phase I – Improvements to Lower Fields (Spellman Drive)
 - Flood Control Systems – Improvements/modifications to Pawcatuck Hurricane Control System (Mechanic Street Pawcatuck)
- FEMA floodplain management and support to town hall staff and land use commissions:
 - Elevation certificate review for all new and substantially improved structures in a special flood hazard zone
 - Public liaison to contractors, surveyors, realtors and citizens for flood zone related questions including: insurance, flood zone designation, construction compliance, and other general FEMA/NFIP related questions

Building Operations:

- The Division implemented FacilityDude a maintenance management system to improve work order tracking and efficiency for Town facilities in collaboration with other Departments including Police and the School District.
- Retrofitted the Town Hall, Highway Garages, and Human Services Building with LED lighting under the Eversource Energy Small Business Energy Advantage Program.

OBJECTIVES FOR THE COMING YEAR:

Engineering

- Continue to provide technical review and support for land development applications.
- Assist the Director of Public Works with town-wide construction & drainage projects.
- Completion of multiple town CIP projects including: Bayview Ave Drainage project, Stillman Ave Bridge Repairs, and various Improvements to the Pawcatuck Hurricane Protection System.
- Upgrade the municipal Stormwater Management Plan as mandated by the CTDEEP General Permit for the Discharge of Small Municipal Separate Stormwater Sewer Systems (MS4) and improve implementation & compliance.
- Continue to improve overall floodplain management compliance by defining standard operating procedures, guidelines and policies for staff to utilize when permitting land development projects and coordinate the efforts of reinstatement of the town into the Community Rating System.

Building Operations

- Establish and implement a long-term building maintenance program for all Town Buildings that projects equipment replacement costs over a long term for all Town facilities managed by this Division.

(Continued)

MAJOR BUDGET CHANGES AND COMMENTARY:

Due to increased permit requirements mandated by the CTDEEP on the town's MS4 system, the engineering department is requesting to increase the Phase II Stormwater Requirement budget from 1,000 to 10,000 to assist in implementation of the new town wide Stormwater Manage Plan (To be developed by Spring 2017). Other changes in the engineering budget include a decrease of the professional service fees from 30,000 to 20,000 which will be used for continued compliance with the FEMA CRS program and other various on-call professional services.

Building Operations General Maintenance has increased due aging facilities requiring more significant maintenance and acquisition of additional town property. Increased costs that we have incurred this year in Town Hall includes almost \$10,000 repair to the 25 year old elevator and \$12,500 of repair or replacement of HVAC equipment. There is also a need to make all door handles in the building ADA compliant with levers. Some repairs that I anticipate for next budget year include replacement of several of the doors on the Highway Garage which cost \$4,500 each, replacement of other components in the Town Hall elevator to extend its life, and replacement of some flooring in the Human Services Building.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	ENGINEERING SERVICES										
1	Town Engineer	80,024	84,245	84,245	80,024	82,105	84,240	84,240	-	2,135	2.60%
2	Flood Plain Manager	1	2,001	1,954	2,000	2,052	2,105	2,105	-	53	2.58%
3	Longevity	-	-	-	-	-	150	150	-	150	0.00%
	Total - Salaries	80,025	86,246	86,199	82,024	84,157	86,495	86,495	-	2,338	2.78%
4	Phase II Storm Water Requirements	1,000	1,000	188	1,000	1,000	10,000	10,000	-	9,000	900.00%
5	Community Rating System Requirements	3,500	3,500	3,500	3,500	3,500	3,500	3,500	-	-	0.00%
6	Office Expenses	2,500	2,500	965	2,500	2,500	2,500	2,500	-	-	0.00%
7	Clothing Expense	400	400	400	400	400	400	400	-	-	0.00%
	Total - Expenses	7,400	7,400	5,053	7,400	7,400	16,400	16,400	-	9,000	121.62%
8	Professional Services	9,000	4,779	1,952	30,000	30,000	15,000	20,000	-	(10,000)	-33.33%
	Total - Services	9,000	4,779	1,952	30,000	30,000	15,000	20,000	-	(10,000)	-33.33%
	TOTAL - ENGINEERING SERVICES	96,425	98,425	93,204	119,424	121,557	117,895	122,895	-	1,338	1.10%
	OPERATIONS & MAINTENANCE OF TOWN BUILDINGS AND PROPERTY										
9	Janitorial/Maintenance Salary	56,787	57,624	57,624	56,787	61,263	62,751	62,751	-	1,488	2.43%
10	Longevity	450	450	450	600	600	660	660	-	60	10.00%
	Total - Salaries	57,237	58,074	58,074	57,387	61,863	63,411	63,411	-	1,548	2.50%
11	Miscellaneous-Work Oder Management System	2,000	1,163	223	2,000	2,000	2,890	2,890	-	890	44.50%
12	Town Hall	10,000	10,000	7,286	10,000	10,000	9,000	9,000	-	(1,000)	-10.00%
13	Highway Garage #1	15,000	15,000	13,335	20,000	20,000	15,000	15,000	-	(5,000)	-25.00%
14	4th District Hall	1,700	1,700	888	1,700	1,700	1,000	1,000	-	(700)	-41.18%
15	Police Station	20,400	20,400	10,023	16,000	16,000	13,000	13,000	-	(3,000)	-18.75%
16	Human Services Building	7,000	7,000	6,542	7,000	7,000	7,000	7,000	-	-	0.00%
17	Mystic River Boat House Park	-	-	-	-	-	-	1,500	-	1,500	0.00%
	Total - Heating Oil	54,100	54,100	38,074	54,700	54,700	45,000	46,500	-	(8,200)	-14.99%
18	Town Hall	41,000	41,000	25,234	35,000	35,000	30,000	30,000	-	(5,000)	-14.29%
19	Highway Garage #1	16,200	16,200	13,085	16,200	16,200	15,000	15,000	-	(1,200)	-7.41%
20	4th District Hall	750	750	583	750	750	750	750	-	-	0.00%
21	Police Station	70,000	70,000	68,681	70,000	70,000	70,000	70,000	-	-	0.00%
22	Human Services Building	16,000	16,000	16,314	16,000	16,000	17,000	17,000	-	1,000	6.25%
23	Mystic River Boat House Park	-	-	-	-	-	-	1,000	-	1,000	0.00%
	Total - Electricity	143,950	143,950	123,897	137,950	137,950	132,750	133,750	-	(4,200)	-3.04%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
24	Town Hall	2,200	2,200	2,179	2,500	2,500	2,400	2,400	-	(100)	-4.00%
25	4th District Hall	300	300	233	300	300	300	300	-	-	0.00%
26	Police Station	2,400	2,400	1,889	2,400	2,400	2,200	2,200	-	(200)	-8.33%
27	Human Services Building	400	400	125	400	400	300	300	-	(100)	-25.00%
28	Pawcatuck Park	700	700	1,095	1,000	1,000	1,100	1,100	-	100	10.00%
29	<i>Mystic River Boat House Park</i>	10,000	-	-	-	-	-	400	-	400	0.00%
	Total - Water	16,000	6,000	5,521	6,600	6,600	6,300	6,700	-	100	1.52%
30	Town Hall	1,000	1,000	755	1,100	1,100	900	900	-	(200)	-18.18%
31	4th District Hall	70	70	70	100	100	100	100	-	-	0.00%
32	Police Station	950	950	560	1,100	1,100	900	900	-	(200)	-18.18%
33	Human Services Building	350	350	245	350	350	350	350	-	-	0.00%
34	<i>Mystic River Boat House Park</i>	-	-	-	-	-	-	100	-	100	0.00%
	Total - Sewer Use	2,370	2,370	1,630	2,650	2,650	2,250	2,350	-	(300)	-11.32%
	Total - General Operations	218,420	207,583	169,345	203,900	203,900	189,190	192,190	-	(11,710)	-5.74%
35	Town Hall	36,000	36,000	34,509	40,000	40,000	44,000	44,000	-	4,000	10.00%
36	Highway Garage #1	22,000	22,000	21,192	22,000	22,000	24,500	24,500	-	2,500	11.36%
37	4th District Hall	750	750	399	850	850	800	800	-	(50)	-5.88%
38	Human Services Building	20,000	20,000	16,600	18,000	18,000	20,000	20,000	-	2,000	11.11%
39	Picnic Grounds	3,700	3,700	92	3,000	3,000	3,000	3,000	-	-	0.00%
40	Pawcatuck Dike	28,800	28,800	33,923	30,000	55,000	35,000	35,000	-	(20,000)	-36.36%
41	Pawcatuck Neighborhood Center	14,500	14,500	16,247	12,000	12,000	16,000	16,000	-	4,000	33.33%
42	DEP Compliance - Town Wide	6,000	6,000	5,732	6,000	6,000	8,000	8,000	-	2,000	33.33%
43	Playgrounds & Parks	7,000	7,000	7,410	8,000	8,000	10,000	10,000	-	2,000	25.00%
44	Town Dock Facility	6,000	6,000	6,421	8,000	8,000	7,000	7,000	-	(1,000)	-12.50%
45	<i>Mystic River Boat House Park</i>	-	-	-	-	-	-	4,000	-	4,000	0.00%
	Total - General Maintenance	144,750	144,750	142,525	147,850	172,850	168,300	172,300	-	(550)	-0.32%
46	Street Lighting-Electricity and Maintenance	242,000	242,000	246,155	247,000	247,000	258,000	258,000	-	11,000	4.45%
	TOTAL - BUILDING OPERATIONS	662,407	652,407	616,099	656,137	685,613	678,901	685,901	-	288	0.04%

DEPARTMENT OF PUBLIC WORKS BUILDING OFFICIAL'S OFFICE

FUNCTION DESCRIPTION:

The Building Official's Office enforces the provisions of the State Building Code as they apply to the construction, alterations, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of every building or structure and the Public Health Code for new or repair of subsurface septic disposal systems.

- Review plans and specifications for compliance with the State Building Code and FEMA regulations
- Issue Building Permits for construction and collects fees for same.
- Conducts inspections of work in progress for construction activities.
- Actively participates in professional continuing education programs.
- Cites Code violations and assists in prosecution of violators.
- Reviews plans and inspects septic systems for compliance with the Public Health Code.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Masonicare at 45 Clara Drive has been completed. It was a \$45,000,000 project which took almost three years to complete. Spruce Meadows at 100 South Broad Street has completed Building B and will be finished with Phase 1 by the beginning of March. They hope to start Phase 2 in April. The Thread Mill on 12 River Road, Pawcatuck, has received their Certificate of Occupancy for the residential portion of the project. The Thompson Exhibition Building at Mystic Seaport was completed last fall. The renovation projects for the Deans Mill School and the West Vine Street School are expected to begin in spring of this year. The Building Department took in permits this last year for \$37,000,000 worth of construction projects. That equates to around \$290,000 in permit fees collected by the Building Department. The number of new single family house permits doubled from 13 to 26 from past calendar year. The majority of the new house projects were for homes valued in excess of \$1,000,000. Permits for renovations and additions were slightly higher and permits for roof mounted solar installations continue to be a popular residential project. The Building Department is working closely with Planning and Zoning on the Perkins Farm project. The Building Official retired in September and the Assistant Building Official was promoted to that position and has been carrying the workload since. The position of Assistant Building Official was filled this January.

OBJECTIVES FOR THE COMING YEAR:

The State adopted new Building Code documents in October of last year. Both the Building Official and the Assistant Building Official are required to attend training seminars covering the new codes to retain their State licenses. It is the goal of the Building Department to continue to provide the services to the community as it has in the past to keep up with the increased level of development in the town. The Building Department is working with the Planning Department, the Tax Assessor's Office, Tax Collectors Office, and IT to explore adopting software to manage all of the records of those departments into one database program.

MAJOR BUDGET CHANGES AND COMMENTARY:

Increase in Training & Education line item to cover possible costs associated with training for the Building Official and the Assistant Building Official on the new Code.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	BUILDING OFFICIAL										
1	Building Official	84,089	91,217	91,217	84,089	100,500	81,054	81,054	-	(19,446)	-19.35%
2	Assistant Building Official	61,389	63,879	63,879	61,389	62,985	64,623	64,623	-	1,638	2.60%
3	Clerical	47,539	51,175	51,175	47,539	48,775	50,250	50,250	-	1,475	3.02%
4	Longevity	2,400	2,400	2,400	2,520	2,520	1,800	1,800	-	(720)	-28.57%
	Total - Salaries	195,417	208,671	208,671	195,537	214,780	197,727	197,727	-	(17,053)	-7.94%
5	Postage	500	500	500	500	500	500	500	-	-	0.00%
6	Consumable Supplies	700	559	559	500	500	500	500	-	-	0.00%
7	Reproduction & Printing	1,000	469	470	1,000	1,000	1,000	750	-	(250)	-25.00%
8	Telephone	300	79	79	300	300	300	200	-	(100)	-33.33%
9	Equipment	4,000	3,564	3,564	4,000	4,000	4,000	4,000	-	-	0.00%
10	Professional Association & Publications	2,000	1,698	1,698	1,000	1,000	1,000	1,000	-	-	0.00%
11	Clothing Allowance	400	400	400	800	800	800	800	-	-	0.00%
12	Training & Education	500	-		500	500	1,000	1,000	-	500	100.00%
13	Furniture & Equipment	1	1		1	1	1	1	-	-	0.00%
	Expenses	9,401	7,270	7,270	8,601	8,601	9,101	8,751	-	150	1.74%
14	Technical Assistance	2,000	-	-	1,000	1,000	1,000	1,000	-	-	0.00%
	Total - Services	2,000	-	-	1,000	1,000	1,000	1,000	-	-	0.00%
	TOTAL - BUILDING OFFICIAL	206,818	215,941	215,941	205,138	224,381	207,828	207,478	-	(16,903)	-7.53%

**DEPARTMENT OF PUBLIC WORKS
WATER POLLUTION CONTROL AUTHORITY (WPCA)**

FUNCTION DESCRIPTION:

Stonington, unlike any other city or town in Connecticut, has three separate wastewater facilities located in Mystic, the Stonington Borough, and Pawcatuck. Through its contractor Suez, a French company based in Paramus New Jersey, the WPCA operates and maintains these facilities as well as 15 pumping stations, 3 separate odor control facilities, and 62 miles of sanitary sewers of various sizes. The WPCA is in the third year of a five year contract extension with Suez who has operated the facilities since 1999.

Each of these three treatment facilities has its own separate and distinct discharge permit issued by the CT. DEEP and were built using Federal Clean Water Funding in the late 1970's and are quickly approaching 40 years in operation. In 2012, using an \$18,300,000 bond funds, substantial work was undertaken to improve the operations at each of these facilities with the bulk of those monies being spent at the Mystic Facility. Improvements at Mystic enabled the operations staff to process sludge at the facility and improve the operational process. All three facilities were changed from chemical chlorination/dechlorination to ultra violet light to disinfect the effluent as well as the installation of new energy efficient blower systems installed to improve operations and aid in nutrient removal.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The 10" sewer line through the Olde Mistick Village was successfully lined with a plastic resin to improve its' flow characteristics and allow for the additional flow which will come from Masonicare who financed this project at a cost of over \$80,000.

The WPCA is moving forward in the process of closing out the Design Build Improvements Contract with the engineering group CDM Smith which began in 2012 and included major upgrades to the Mystic Facility as well as the Stonington Borough and Pawcatuck Facility. To solve an unforeseen compliance issue at the Mystic facility an additional piece of equipment known as an effluent filter, was added and became operational in June of 2016.

The WPCA agreed to extend the sewer district lines to accommodate the entire parcel for the proposed Perkins Farm Development planned for the Perkins Farm site on Jerry Brown Road.

The WPCA moved forward in its effort to meet 100% compliance with the DEEP's FOG Regulations with regards to reducing the amount of fats, oils, and grease which enter the collection system and reach the treatment facilities.

(Continued)

OBJECTIVES FOR THE COMING YEAR:

Going forward into 2017/18 the focus will be on capital projects including the replacement of the plant water system at the Borough facility (est. cost. \$125,000), a project which was been put on hold pending the completion of the Mystic upgrade, the replacement of the leaking 16" air line at the Pawcatuck Facility, at a cost of \$200,000, (an unforeseen project) and the replacement of the standby power generator at the White Rock Pumping Station at a cost of \$50,000. We plan to finance these projects with the remaining funds within \$18,300,000 Bond monies.

An engineering review will be done on the collection system and the Maritime pump station which will accept the additional flows from the Perkins Farm Development to verify any improvements which might be necessary to accommodate the addition wastewater flows from this development to this 25 year old pump station.

The WPCA will be negotiating with Suez to undertake the cleaning and televising of the sewer interceptor on Route 27/Greenmanville Ave. This main artery for the transportation of wastewater from north and central Mystic to the Mystic Facility varies in size from 18" to 30". There is a concern about the integrity of this line from what is termed "crown corrosion" which is caused by hydrogen sulfide, a corrosive and toxic gas which can develop in sewer lines where sewage is flowing slowly and for long distances. WPCA feels it is extremely important to verify the condition of this important line which would cause major interruptions in service should it fail. The identification of early signs of a problem would give the WPCA non-dig options for repairs thus avoiding a traffic nightmare any excavation on this busy road would cause.

The WPCA will continue its effort to have the NOV (Notice of Violation) issued by the CT DEEP to the Mystic Facility removed. This NOV was issued due to exceeding one parameter within its operating permit which has proven a challenge to mitigate. The WPCA is confident that we have resolved this issue and are waiting on DEEP who insists on another summer of no violations before lifting the NOV.

MAJOR BUDGET CHANGES AND COMMENTARY:

The operation of three separate facilities will continue to be a financial challenge. In an effort to deal with these costs the WPCA has increased the sewer rates by 10% over the last year to keep pace with expenditures to operate the system. These two 5% increases were the first increases in 8 years. Going forward rates will have to be increased to keep pace with the cost of operations.

As we deplete the bond funds issued in 2012 on additional capital projects, the WPCA has to look at long term funding of its capital improvements. To achieve this goal, the WPCA is requesting that the Town increase its share of the \$300,000 currently allotted for the operations of the wastewater system to \$350,000. This additional \$50,000 would be budgeted for and used exclusively for capital projects such as replacing aging pumps, controls, and equipment at the pump stations and the treatment facilities, building systems such as HVAC and roof repair, updating the SCADA (remote data acquisition) system and new computers and software systems.

In addition the sewer cleaning and televising vehicle will need substantial reconditioning or replacement in the near future. This piece of equipment is used for cleaning and televising the sanitary system and has also assisted the public works departments in both Stonington and the Borough with work involving storm drain blockages.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF PUBLIC WORKS	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	WATER POLLUTION CONTROL AUTHORITY										
1	Clerical	71,308	75,253	75,253	71,308	73,182	75,075	75,075	-	1,893	2.59%
2	Longevity	2,760	2,910	2,910	2,850	2,850	2,940	2,940	-	90	3.16%
	Total Salaries	74,068	78,163	78,163	74,158	76,032	78,015	78,015	-	1,983	2.61%
3	Consulting Services	-	-	-	5,000	5,000	2,500	2,500	-	(2,500)	-50.00%
4	Postage	6,000	6,000	5,800	6,000	6,000	6,000	6,000	-	-	0.00%
5	Advertising	500	500	500	500	500	500	500	-	-	0.00%
6	Consumable Supplies	2,000	2,000	1,835	2,000	2,000	2,000	2,000	-	-	0.00%
7	Reproduction & Printing	1,000	1,000	903	1,000	1,000	1,300	1,300	-	300	30.00%
8	Telephone	100	100	40	100	100	100	100	-	-	0.00%
9	Equipment (Software Maintenance)	5,000	5,000	5,234	5,000	5,000	5,700	5,700	-	700	14.00%
	Total - Expenses	14,600	14,600	14,312	19,600	19,600	18,100	18,100	-	(1,500)	-7.65%
10	Operations (Town Share)	300,000	300,000	300,000	300,000	300,000	350,000	300,000	-	-	0.00%
	TOTAL - WPCA	388,668	392,763	392,475	393,758	395,632	446,115	396,115	-	483	0.12%

DEPARTMENT OF POLICE SERVICES

FUNCTION DESCRIPTION:

The Stonington Police Department's function is to serve and protect the public in the Town of Stonington. We respond to a variety of calls that consist of criminal complaints, medical calls, burglar alarms, motor vehicle accidents and a number of miscellaneous calls. In addition, the Department enforces motor vehicle and criminal laws and Town ordinances. The Department provides boating safety and has control of the Animal Control Division. We also provide educational programs in the schools and to the public.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The Department continues to work closely with the community and schools in a variety of ways. This includes approximately 100 safety visits to schools each month in response to the Sandy Hook tragedy, Youth Officer and DARE Program. The Stonington Police Department also conducted over 2500 separate business checks. This year, the entire Detective Division (Sergeant and two Detectives) retired leaving these three vacancies to fill which has occurred.

- Increased DWI arrests (149 total) and 35 drug related arrests
- Collaboration and teamwork with all schools in response to the Sandy Hook tragedy.
- Testing for and hiring of all open positions.
- Continued discussions on upgrading our aging radio/communication system.
- Continued to work closely with the Town of Stonington Human Services Department, the Prevention Council, DCF worker assigned to Stonington.
- Continued response to the Heroin crisis including enforcement and community education.
- Successful Community Alert program in place and increasing our social media presence
- Continue to complete all the necessary training for personnel as required by the police academy.
- Successful transition and assignment of a new Det. Sergeant and two Detectives.
- Successful transition to new phone system at PD

OBJECTIVES FOR THE COMING YEAR:

- Assign an additional officer to the Detective Division as available for narcotics investigations.
- Continue to work with the schools and community groups on law enforcement issues such as school safety initiatives and heroin epidemic.
- Stay abreast on the proposed developments that will increase the workload of the police department such as the Spruce Meadows and Thread Mill projects in Pawcatuck and the Masonic Care facility, Perkins Farm property, and old Color Lab property in Mystic.
- Continue work on technology issues such as upgrading our radio/communication systems, IMC Records Management System to include NCIS LYNX and continued and upgrades to dispatch technology as needed. Transition to new phone system as well.
- Complete all the mandatory training for police personnel.
- Continue to examine and upgrade dispatching services as needed to include dispatch protocols.
- Update and examine our five-year strategic plan for the police department.
- Continue to train for critical incidents issues, including active shooter scenarios.
- Complete installation of new air conditioning and heating equipment at HQ

(continued)

MAJOR BUDGET CHANGES AND COMMENTARY:

- 1) Request for increases in overtime/training personnel accounts to reflect salary increases and increased need for more active shooter training.
- 2) Request for increases in lines to address cost increases such as telecommunications. Some of this is increases in service contracts or implementation of new technology.
- 3) Request for one (1) additional Officer to bring out total full-time sworn strength to 39. (Further justification will be on a separate presentation)

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF POLICE SERVICES	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	POLICE SERVICES										
1	Salary of Chief	109,736	115,528	115,528	109,736	112,589	115,411	115,411	-	2,822	2.51%
2	Salary of Captain	101,976	107,357	107,357	101,976	104,627	107,314	107,314	-	2,687	2.57%
3	Salary of Lieutenants	178,473	187,923	187,923	178,473	183,113	187,794	187,794	-	4,681	2.56%
4	Salary of Sergeants	484,203	509,844	509,844	487,703	500,383	508,702	508,702	-	8,319	1.66%
5	Salary of Regular Officers	1,888,168	1,890,977	1,890,977	1,942,945	1,993,462	2,093,009	2,093,009	-	99,547	4.99%
6	Janitorial/Maintenance Salary	75,747	76,858	76,858	77,716	87,675	79,511	79,511	-	(8,164)	-9.31%
7	Boating Safety Personnel	14,000	14,000	13,890	14,500	14,500	14,500	14,500	-	-	0.00%
8	Training Personnel Services	82,000	88,999	88,999	99,000	99,000	102,000	102,000	-	3,000	3.03%
9	Communication Spec.-Salaries	378,347	378,347	367,717	407,885	447,762	432,690	417,690	-	(30,072)	-6.72%
10	Communication Spec.-Overtime	21,000	21,000	15,557	21,600	22,162	22,500	22,500	-	338	1.53%
11	Communication Spec.-Uniforms	3,600	3,600	3,150	3,600	3,600	3,800	3,800	-	200	5.56%
12	Community Service Officers	26,000	26,000	20,003	26,000	26,000	26,000	26,000	-	-	0.00%
13	Special Officers	20,000	20,000	19,228	20,520	20,520	22,000	22,000	-	1,480	7.21%
14	Police Commission Clerical	2,000	2,000	2,000	1,500	1,500	1,500	1,500	-	-	0.00%
15	School Crossing Guards	45,056	45,056	41,860	45,000	45,000	44,000	44,000	-	(1,000)	-2.22%
16	Animal Control Salaries	58,277	58,277	61,924	59,792	61,347	61,357	61,357	-	10	0.02%
17	School Safety Personnel	15,000	15,000	13,065	15,390	15,390	15,500	15,500	-	110	0.71%
18	Clerical Salaries	127,916	134,689	134,689	133,516	133,900	139,594	139,594	-	5,694	4.25%
19	Regular Overtime- Officers	150,471	150,471	161,885	155,000	159,030	160,000	160,000	-	970	0.61%
20	Paid Holidays	154,345	133,575	133,575	155,403	159,444	162,780	162,780	-	3,336	2.09%
21	Longevity	40,550	40,550	38,150	36,200	36,200	35,530	35,530	-	(670)	-1.85%
	Total - Salaries	3,976,865	4,020,051	4,004,179	4,093,455	4,227,204	4,335,492	4,320,492	-	93,288	2.21%
22	Postage	1,700	1,700	1,638	1,700	1,700	1,700	1,700	-	-	0.00%
23	Advertising	1,500	1,500	639	1,500	1,500	1,200	1,200	-	(300)	-20.00%
24	Consumable Supplies	15,000	15,000	14,048	15,000	15,000	15,000	15,000	-	-	0.00%
25	Reproduction & Printing	5,000	5,000	4,490	5,000	5,000	5,000	5,000	-	-	0.00%
26	Equipment	12,000	12,000	8,732	12,000	12,000	12,000	12,000	-	-	0.00%
27	Professional Associations & Publications	1,500	1,500	1,122	1,500	1,500	1,500	1,500	-	-	0.00%
28	Miscellaneous	7,000	7,000	7,781	7,000	7,000	7,000	7,000	-	-	0.00%
	Total - Expenses	43,700	43,700	38,450	43,700	43,700	43,400	43,400	-	(300)	-0.69%
29	Canine Expenses	5,000	5,000	2,699	5,000	5,000	4,800	4,800	-	(200)	-4.00%
30	Service Officer's Equipment	1,500	1,500	843	1,500	1,500	1,500	1,500	-	-	0.00%
31	Boating Safety Expenses	13,000	13,000	7,936	13,000	13,000	13,000	13,000	-	-	0.00%
32	Building Maintenance	24,000	24,000	26,503	24,000	24,000	24,500	24,500	-	500	2.08%
33	Maintenance/Operation of Radios	6,500	6,500	1,979	6,500	6,500	6,500	6,500	-	-	0.00%
34	Traffic Signs & Signals	44,000	44,000	39,945	44,000	44,000	44,000	44,000	-	-	0.00%
35	Law Enforcement Council	12,433	12,433	12,433	12,744	12,744	12,744	12,744	-	-	0.00%
36	Drug Program	5,500	5,500	5,093	5,500	5,500	5,500	5,500	-	-	0.00%
	Total - Services	111,933	111,933	97,431	112,244	112,244	112,544	112,544	-	300	0.27%
37	Regular Officers	26,250	26,250	22,661	26,250	26,250	28,000	28,000	-	1,750	6.67%
38	Special Officers	1,000	1,000	850	1,000	1,000	1,000	1,000	-	-	0.00%
39	Outfitting New Officers	6,000	6,000	10,598	6,000	6,000	6,500	6,500	-	500	8.33%
	Uniforms - Regular Officers	33,250	33,250	34,109	33,250	33,250	35,500	35,500	-	2,250	6.77%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF POLICE SERVICES	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
40	Furniture & Equipment	3,000	3,000	940	3,000	3,000	3,000	3,000	-	-	0.00%
41	Telecommunications	97,000	97,000	92,903	100,000	100,000	108,000	108,000	-	8,000	8.00%
42	Retirement Fund	517,919	477,703	477,703	515,047	530,047	540,000	540,000	-	9,953	1.88%
43	Physicals	7,000	7,000	6,484	7,000	7,000	7,000	7,000	-	-	0.00%
44	Educational Incentive	3,000	3,000	-	3,000	3,000	2,500	2,500	-	(500)	-16.67%
	Total - Headquarters' Expense	627,919	587,703	578,030	628,047	643,047	660,500	660,500	-	17,453	2.71%
45	Postage	180	180	180	180	180	180	180	-	-	0.00%
46	Advertising	370	370	0	370	370	370	370	-	-	0.00%
47	Consumable Supplies	300	300	127	300	300	300	300	-	-	0.00%
48	Miscellaneous	750	750	787	750	750	750	750	-	-	0.00%
	Total - Police Commission Expense	1,600	1,600	1,094	1,600	1,600	1,600	1,600	-	-	0.00%
49	Consumable Supplies	6,500	6,500	6,566	7,000	7,000	7,000	7,000	-	-	0.00%
50	Miscellaneous	1,000	1,000	771	1,000	1,000	1,000	1,000	-	-	0.00%
51	Training	18,000	18,000	17,992	18,000	18,000	18,000	18,000	-	-	0.00%
	Total - Regular & Reserve Training Exp	25,500	25,500	25,329	26,000	26,000	26,000	26,000	-	-	0.00%
52	Telephone	600	600	494	600	600	600	600	-	-	0.00%
53	Clothing Allowance	1,000	1,000	791	1,000	1,000	1,000	1,000	-	-	0.00%
54	Professional Services	3,500	530	506	3,500	3,500	3,000	3,000	-	(500)	-14.29%
55	Building Maintenance	2,500	2,500	1,111	2,500	2,500	2,400	2,400	-	(100)	-4.00%
	Total - Animal Control Expenses	7,600	4,630	2,902	7,600	7,600	7,000	7,000	-	(600)	-7.89%
56	Equipment (Emergency Vehicles)	6,000	6,000	5,185	6,000	6,000	6,000	6,000	-	-	0.00%
57	Unleaded Gasoline	81,500	81,500	73,142	61,500	61,500	65,000	65,000	-	3,500	5.69%
58	Oil & Lubrication	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	-	0.00%
59	Parts & Labor	39,000	39,000	40,042	39,000	39,000	40,000	40,000	-	1,000	2.56%
60	Tires	6,500	6,500	6,406	6,500	6,500	6,500	6,500	-	-	0.00%
	Total - Maint. & Operation of Vehicles	136,000	136,000	127,775	116,000	116,000	120,500	120,500	-	4,500	3.88%
	TOTAL POLICE SERVICES	4,964,367	4,964,367	4,909,299	5,061,896	5,210,645	5,342,536	5,327,536	-	116,891	2.24%

DEPARTMENT OF HUMAN SERVICES

FUNCTION DESCRIPTION:

The mission of the Human Services Department is to enhance the quality of life for Stonington residents from all age groups and economic backgrounds by advocating for their basic needs and promoting self-sufficiency. The Department is comprised of four divisions: Social Services; Recreation; Youth and Family Services; and Senior Services. The divisions are interdependent in order to effectively utilize department-wide resources to best serve our residents.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Implementation of the Stonington RecDesk™ online registration system, which allows residents to register and pay electronically for all Human Services programs 24 hours/day, 7 days/week. In-person registration remains available during our normal business hours (M-F, 9am-4:30pm).
- Engaged Essex Printing to begin publication of *Stonington Events* magazine. The periodical, which is distributed town-wide via US mail to all Stonington households, features program and event information from the Human Services Department, and also allows space for other Town Departments, non-profits, libraries and emergency services to submit articles and/or FAQs each quarter.
- 7,939 meals were served to Stonington youth ages 18 and under through the State Department of Education/USDA grant-funded Summer Food Service Program - a 31% increase from 2015, which is reflective of the need for summer meals for children in our community. This program, a partnership with Stonington Public Schools, has served 83,109 meals since its inception in 2004.
- Offered 26 unique summer programs through the Recreation Division, totaling 2,626 participants.
- Provided energy assistance to 287 households, resulting in over \$150,000 in grant awards to keep residents warm during the cold winter months.
- Collaborated with local police and fire personnel, Town Administration, as well as the WARM Center, Pawcatuck Neighborhood Center, MASH, New London Homeless Hospitality Center and CT Coalition to End Homelessness to establish an inter-agency approach to address homelessness within our community.
- Developed and distributed a Resource & Referral sheet to all local first responders (including police, fire and ambulance services), to reference when approached by, or encounter, an individual in need of addiction and recovery services.
- In partnership with the Commission on Aging, re-launched *Gray Matters*, a quarterly newsletter for Stonington senior citizens.

(Continued)

OBJECTIVES FOR THE COMING YEAR:

- Launch the groundbreaking Citizens with Autism Safety System (CASS) application. Through the collaboration of several Town Departments, Human Services' Autism Parent Support Group and the Town's Geographical Information Systems vendor, the Town of Stonington has developed an application to assist first responders in locating an autistic individual if they are reported missing by using available maps and information from the persons loved ones / family.
- Critical components in maintaining and enhancing a community's quality of life are vibrant and extensive Recreation offerings.
 - Continue to grow and develop additional Recreation programs for all for all demographics, interests and levels, while maintaining the quality and support of existing activities.
- Establish new collaborations with local non-profits (Pawcatuck Neighborhood Center, Stonington COMO, Ocean Community YMCA, Frank Olean Center and libraries serving Stonington residents) and civic groups (Pawcatuck and Mystic Lions Clubs and Stonington and Mystic Rotary groups) while maintaining and building on existing partnerships.
- Expand the CHOICES counseling program that provides Medicare information, advocacy, and paperwork assistance to residents.
- Continue to partner with Shine a Light on Heroin (SALOH), Community Speaks Out and Southeastern Regional Action Council (SERAC) to raise awareness of local prevention services to ensure residents battling addiction are connected with appropriate services, education and resources.
- Increase partnerships with the Pawcatuck Neighborhood Center, Stonington COMO, MASH, TVCCA, United Way of Southeastern CT, Visiting Nurse Association, WARM Center and Adult Day Center of Westerly, as well as state and regional initiatives, to enhance supportive programming offerings which will assist residents in securing stability and regaining self-sufficiency.
- Increase volunteer engagement for support within our programs, as well as within administrative and clerical functions.
- Continue to pursue grants and implement self sustaining programming.

MAJOR BUDGET CHANGES AND COMMENTARY:

- Request for an increase to the Recreation Utilities line, which covers lighting at the Spellman Park Recreation Complex, to reflect the rising cost of electricity.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF HUMAN SERVICES	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	OFFICE OF HUMAN SERVICES										
1	Human Services Director	-	-	-	75,111	77,064	79,068	79,068	-	2,004	2.60%
2	Social Services Administrator	66,091	69,577	69,577	71,064	72,912	74,807	74,807	-	1,895	2.60%
3	Youth & Family Services Administrator	72,222	88,492	88,492	53,030	54,409	55,824	55,824	-	1,415	2.60%
4	Human Services Program Coordinator	42,534	36,084	36,084	-	-	-	-	-	-	0.00%
5	Youth Services Program Coordinator	16,900	16,900	16,826	48,920	50,192	33,591	38,591	-	(11,601)	-23.11%
6	<i>Preschool Head Teacher</i>	-	-	-	-	-	34,125	-	-	-	0.00%
7	Counseling Services	36,000	33,931	33,931	36,000	36,000	36,000	36,000	-	-	0.00%
8	Clerical	72,509	75,219	75,219	77,223	79,231	82,155	82,155	-	2,924	3.69%
9	Longevity	2,570	2,570	2,570	2,690	2,690	3,110	3,110	-	420	15.61%
	Total - Salaries	308,826	322,773	322,699	364,038	372,498	398,680	369,555	-	(2,943)	-0.79%
10	Postage	1,500	1,500	1,077	1,500	1,500	2,000	2,000	-	500	33.33%
11	Consumable Supplies	1,500	1,500	1,497	1,500	1,500	1,500	1,500	-	-	0.00%
12	Telephone	3,000	2,348	2,192	2,200	2,200	2,200	2,200	-	-	0.00%
13	Equipment and Repairs	3,700	3,700	3,284	4,500	4,500	4,400	3,000	-	(1,500)	-33.33%
14	Reproduction and Printing	3,750	3,750	5,139	3,750	3,750	3,750	5,150	-	1,400	37.33%
15	Professional Associations & Publications	1,100	1,100	1,102	1,100	1,100	1,100	1,100	-	-	0.00%
16	Youth & Family Services Program Expenses	7,800	7,800	7,800	7,800	7,800	7,800	7,800	-	-	0.00%
17	General Assistance	30,000	29,650	29,650	30,000	30,000	30,000	30,000	-	-	0.00%
18	Furniture & Equipment	1,700	1,700	1,381	1,700	1,700	1,300	1,300	-	(400)	-23.53%
19	Training & Education	1,000	1,000	990	1,000	1,000	1,000	1,000	-	-	0.00%
	Total - Expenses	55,050	54,048	54,112	55,050	55,050	55,050	55,050	-	-	0.00%
	TOTAL - OFFICE OF HUMAN SERVICES	363,876	376,821	376,811	419,088	427,548	453,730	424,605	-	(2,943)	-0.69%

TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF HUMAN SERVICES	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	COMMISSION ON AGING										
20	Postage	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	-	0.00%
21	Reproduction & Printing	1,100	1,100	1,100	1,100	1,100	1,100	1,100	-	-	0.00%
22	Program Expense	2,200	2,200	2,165	2,200	2,200	2,200	2,200	-	-	0.00%
	Total - Expenses	4,800	4,800	4,765	4,800	4,800	4,800	4,800	-	-	0.00%
	TOTAL - COMMISSION ON AGING	4,800	4,800	4,765	4,800	4,800	4,800	4,800	-	-	0.00%
	RECREATION										
23	Salary of Director	54,856	57,634	57,634	58,320	59,836	61,392	61,392	-	1,556	2.60%
24	Officials & Instructors	21,159	21,159	21,128	21,159	21,159	-	-	-	(21,159)	-100.00%
25	<i>Recreation Program Coordinator</i>	-	-	-	-	-	32,760	32,760	-	32,760	0.00%
26	Longevity	-	-	-	-	-	-	-	-	-	0.00%
	Total - Salaries	76,015	78,793	78,762	79,479	80,995	94,152	94,152	-	13,157	16.24%
27	Consumable Supplies	3,050	3,050	3,050	3,050	3,050	3,050	3,050	-	-	0.00%
28	Telephone	200	200	-	200	200	200	1	-	(199)	-99.50%
29	Program Expense	5,000	5,000	5,515	5,000	5,000	5,000	5,000	-	-	0.00%
30	Equipment & Trophies	3,200	3,200	2,585	3,200	3,200	3,200	3,200	-	-	0.00%
31	Parts & Labor	4,500	2,904	2,425	4,500	4,500	4,500	4,500	-	-	0.00%
32	Utilities	3,000	3,000	3,810	3,000	3,000	4,500	4,500	-	1,500	50.00%
33	Professional Association/Training	400	400	400	400	400	400	400	-	-	0.00%
	Total - Expenses	19,350	17,754	17,785	19,350	19,350	20,850	20,651	-	1,301	6.72%
	TOTAL - RECREATION	95,365	96,547	96,547	98,829	100,345	115,002	114,803	-	14,458	14.41%
	TOTAL HUMAN SERVICES	464,041	478,168	478,123	522,717	532,693	573,532	544,208	-	11,515	2.16%
	HOUSING AUTHORITY										
34	Clerical (Housing Authority)	700	700	-	700	700	700	1	-	(699)	-99.86%
	TOTAL - HOUSING AUTHORITY	700	700	-	700	700	700	1	-	(699)	-99.86%

TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET

% Change to 16/17 Revised Budget

LINE #	DEPARTMENT OF HUMAN SERVICES	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 ACTUAL EXPENDED	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	LIBRARIES										
35	Westerly Public Library	91,500	91,500	91,500	93,000	93,000	93,000	93,000	-	-	0.00%
36	Stonington Free Library	140,000	140,000	140,000	147,000	147,000	150,000	147,000	-	-	0.00%
37	Mystic & Noank Library	85,000	85,000	85,000	86,500	86,500	86,500	86,500	-	-	0.00%
38	Stonington Historical Society	3,000	3,000	3,000	3,000	3,000	3,000	4,000	-	1,000	33.33%
	TOTAL - LIBRARIES	319,500	319,500	319,500	329,500	329,500	332,500	330,500	-	1,000	0.30%
	OUTSIDE AGENCIES										
39	Westerly Pops Concert (moved from Dept First Selectman)	-	-	-	2,000	2,000			-	(2,000)	-100.00%
40	Public Health & Nursing	27,000	27,000	27,000	27,000	27,000	27,000	27,000	-	-	0.00%
41	Pawcatuck Neighborhood Center	172,500	172,500	172,500	180,000	180,000	180,000	180,000	-	-	0.00%
42	Stonington Como Center	42,000	42,000	42,000	50,000	50,000	85,000	60,000	-	10,000	20.00%
43	Mystic Area Shelter & Hospitality (M.A.S.H)	4,000	4,000	4,000	4,000	4,000	4,000	5,000	-	1,000	25.00%
44	Westerly Area Rest and Meals (WARM)	6,000	6,000	6,000	6,000	6,000	6,000	6,000	-	-	0.00%
45	Westerly Adult Day Services, Inc.	1	8,001	8,000	8,000	8,000	10,000	10,000	-	2,000	25.00%
46	Community Vocational Services (Olean Center)	2,000	2,000	2,000	4,000	4,000	4,000	4,000	-	-	0.00%
47	T.V.C.C.A.	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	-	0.00%
48	Stonington Prevention Council	500	500	500	500	500	500	500	-	-	0.00%
49	New London Homeless Hospitality Center	1,500	1,500	1,500	1,500	1,500	2,000	2,000	-	500	33.33%
50	Safe Futures, Inc.	2,000	2,000	2,000	2,000	2,000	2,000	2,000	-	-	0.00%
51	Sexual Assault Crisis Center	-	-	-	500	500	-	-	-	(500)	-100.00%
52	New England Science & Sailing	-	-	-	4,000	4,000	-	-	-	(4,000)	-100.00%
53	<i>Stonington Cemetery</i>	-	-	-	-	-	2,625	2,625	-	2,625	0.00%
54	<i>Denison Pequotsepos Nature Center</i>	-	-	-	-	-	6,000	3,000	-	3,000	0.00%
55	<i>Mystic Branch of Ocean Comm. YMCA</i>	-	-	-	-	-	40,000	-	-	-	0.00%
56	<i>Ocean Community Chamber Foundation</i>	-	-	-	-	-	2,000	2,000	-	2,000	0.00%
	TOTAL - OUTSIDE AGENCIES	258,501	266,501	266,500	290,500	290,500	372,125	305,125	-	14,625	5.03%
	AMBULANCES & FIRE SERVICES										
57	Stonington Ambulance	32,500	217,500	217,500	35,000	35,000	40,000	35,000	-	-	0.00%
58	Mystic River Ambulance	32,500	32,500	32,500	35,000	35,000	55,000	35,000	-	-	0.00%
59	Westerly Ambulance	32,500	32,500	32,500	35,000	35,000	35,000	35,000	-	-	0.00%
	Total - Ambulances	97,500	282,500	282,500	105,000	105,000	130,000	105,000	-	-	0.00%
60	Fire Department Dispatch	-	-	-	36,000	36,000	36,000	36,000	-	-	0.00%
	Total - Services	-	-	-	36,000	36,000	36,000	36,000	-	-	0.00%
	TOTAL - AMBULANCES & FIRE SERVICES	97,500	282,500	282,500	141,000	141,000	166,000	141,000	-	-	0.00%
	TOTAL DEPARTMENT OF HUMAN SERVICES	1,140,242	1,347,369	1,346,623	1,284,417	1,294,393	1,444,857	1,320,834	-	26,441	2.04%

CAPITAL IMPROVEMENT PROGRAM

FUNCTION DESCRIPTION

To account for major projects undertaken by the Town that are greater than \$10,000 and generally not recurring. The Long-Range Capital Improvements Committee reviews the requests made by departments and makes recommendations to the Board of Selectmen for their consideration. The Board of Selectmen then reviews the requests and recommends to the Board of Finance requests with a priority of A, B or C.

The priorities are defined as follows:

- A. Committed:** Projects which the Town has already agreed to undertake
- B. Urgent:** Projects which will eliminate conditions that imperil safety, health or projects that will eliminate gross deficiencies in essential services
- C. Needed:** Projects which are needed to replace unsatisfactory conditions or to provide minimum essential services
- D. Acceptable:** Projects which are fully planned, but implementation can wait until funds are available
- E. Deferrable:** Projects that would be desirable for ideal operation but which cannot be recommended as feasible and will have to be deferred

The Long-Range Capital Improvements Committee is appointed by the Board of Selectmen and consists of sixteen (16) members, said members to serve two (2) year terms concurrent with the Board of Selectmen's term of office. Such committee shall consist of members selected from the following boards, authorities, and departments: Board of Selectmen, Board of Police Commissioners, Board of Education, Board of Finance, Planning and Zoning Commission, Administrative Officer, Director of Finance, Director of Public Works, Director of Water Pollution Control Authority, Director of Planning, Chief of Police, Director of Human Services, Solid Waste Manager, Town Engineer, Information Technology Manager, and Director of Assessment.

The members of the Long-Range Capital Improvements Committee are as follows:

Rob Simmons	First Selectman
Vincent Pacileo	Director of Administrative Services
James Sullivan	Director of Finance
J. Darren Stewart	Chief of Police
Barbara McKrell	Director of Public Works
Douglas Nettleton	Director, WPCA
John Phetteplace	Solid Waste Manager
Scot Deledda	Town Engineer
Roger Kizer	IT Manager
June Strunk	Member, Board of Finance
Bob Tabor	Board of Police Commissioners
Bill King	Board of Education Operations Manager
David Rathburn	Planning & Zoning Commission
Marsha Standish	Director of Assessment
Leanne Theodore	Director of Human Services
Jason Vincent	Director of Planning

(Continued)

OBJECTIVES FOR THE COMING YEAR AND MAJOR BUDGET DRIVERS:

General Operations

- The IT department continues its annual request to fund the Town-wide Computer upgrade. New this year is a request from all Town Hall departments for an integrated document management system. With ever increasing demands for public documents and information from the public, regulatory agencies, and between Town departments, the need for an organization wide system of cataloging documents was identified.
- The net year over year increase requested by general operations is \$47,500.

Police Services

- Two of the major drivers in the police department capital budget continue to be the annual replacement of police vehicles, and prefunding a reserve for the replacement of the department's aging radio system. The police department has adopted a vehicle replacement policy in which the department replaces its aging fleet with four new vehicles every year. The financing plan employed to purchase these vehicles resulted in an increase of \$55,000 over prior fiscal year. The prefunding reserve for the radio replacement resulted in an increase of \$50,000 over prior fiscal year.
- Two new major capital items requested pertain to the aging of systems within the police services building. The boiler which heats the building is failing and must be replaced over the summer at a cost of \$45,000. The backup battery system which provides electricity for a seamless transition from outside power to the backup up generator is failing and will cost \$30,000 to replace.
- The net year over year increase requested by police services is \$125,000.

Office of Assessor

- The department of assessment continues its annual request of \$70,000 to prefund a reserve for the mandated Revaluation for the Town which must be done every five years.
- There was no increase in the assessor's capital funding over prior year.

Public Works: Highway Department

- Two of the major drivers in the highway department capital budget continue to be the annual replacement of highway equipment and funding of road rehabilitation projects. The financing plan employed to purchase the highway equipment resulted in an increase of \$76,000 over prior fiscal year. The amount requested for road rehabilitation projects increase by \$300,000 over prior year. Per a study of Town roads done by the Director of Public Works, this level of funding in CIP, along with other funding in the General and Town Aid Road Funds for a combined total of \$1.2million, is required to keep the road surface rating at a 77 Town-wide.
- The Town has several aging underground fuel tanks that are required to be replaced every thirty years. All of these tanks are due to be replaced in either the 17/18 or 18/19 fiscal years. The highway department is requesting \$180,000 for each these years to fund these replacements.
- These three projects alone accounted for a year over year increase of \$390,000 of CIP funding, however this increase was mitigated by a decrease in other recurring capital items of approximately \$160,000.
- The net year over year increase requested by the highway department is \$233,000.
- The Director of Public Works has identified three projects needed to provide safe spaces for employees and the public, 1) Town Hall exterior painting, including the removal of lead paint currently flaking off the building. 2) Town Hall public restroom floor replacement. The waterproof underlayment has failed resulting in potential hazard if any of the plumbing would fail and the inability to thoroughly clean. 3) Playground issues identified by CIRMA in a recent inspection. The current operational budget for playgrounds only provides funding for replacement of certified playground mulch. Therefore, an additional appropriation is required to address these items.

(Continued)

Public Works: Engineering Department

- The engineering department is contemplating several large projects in the coming fiscal year from multiple bridge replacements, and Pawcatuck dike facilities repairs and improvements, to a study and plan for the management and remediation of issues effecting flooding of the West Vine Street Pond.
- The Town is currently faced with repairing and replacing three bridges in Town - the North Stonington Road Bridge, the South Anguilla Road Bridge, and the Stillman Avenue Bridge.
 - The North Stonington Road Bridge which connects Stonington to Groton in Old Mystic is estimated at a total cost of \$1,196,000. The cost of the replacement will be split evenly between the two Towns with Stonington's portion being \$598,000, \$299,000 of which will be funded by the State through Local Bridge Grants. The Town had previously funded the project with a \$100,000 in a prior fiscal year, resulting in a net funding request of \$199,000 in the 17/18 CIP budget.
 - The South Anguilla Road Bridge is estimated at a total cost of \$140,000 over three years, of which 80% or \$112,000 is expected to be funded by Federal Bridge Grants. Fiscal year 17/18 expenditures are expected to be about \$40,000, but with the net fiscal year 17/18 funding request of only \$8,640.
 - The Stillman Avenue Bridge replacement is a long-term project that the State of Connecticut has taken management over. In the short-term the Town of Stonington, in partnership with Westerly has agreed to handle the necessary repairs and maintenance to the bridge to make it safe while the full replacement project goes through development.
- The Town requested a total of \$120,000 of funding in 17/18 fiscal year for the removal of vegetation in the West Vine Street Pond - \$50,000, and for a flooding study for the Pond - \$70,000.
- \$100,000 has been requested to replace the roof of the Pawcatuck Pumphouse.
- \$30,000 has been requested for a study of the Washington Street drainage issues.
- These six projects comprise the \$457,000 requested by the engineering department for fiscal year 17/18 CIP budget.

Solid Waste

- Solid Waste is requesting \$34,000 over each of the next four years to prefund a reserve for the replacement of a roll-off truck for an estimated future cost of \$136,000.
- The \$34,000 is the total solid waste CIP request for 17/18.

Building Department

- The building department is requesting \$30,000 for 17/18 to purchase a pickup truck for the Assistant Building Official.
- The \$30,000 is the total building department CIP request for 17/18.

(Continued)

Planning Department

- After many years of the Town foregoing filling the Director of Planning position, that position has at last been filled. However, during the years that the position went unfilled, a backlog of potential municipal projects built up. The lack of any funding for municipal development in the preceding years made for a startling increase in the planning departments fiscal 17/18 CIP budget request. The year over year request went from \$0 to \$3,515,000 for 17/18.

Outside Agencies

- The Stonington Community Center requested \$22,585 of funding from the Town to help fund improvements to the Center's kitchen to allow it to come into compliance with Kitchen Health and safety codes.
- The Stonington Ambulance Corp has requested \$39,500 of funding from the Town to help fund repairs and improvements to the second floor of the Corps aging facility located at Alpha Avenue.
- The Mystic branch of the Ocean Community YMCA, has requested \$100,000 of funding from the Town to help fund its \$7million plus renovation and expansion to its facilities and parking area. Leaders of the YMCA impressed upon the CIP Committee, the message such support would send to the public and other members of the community which would enhance its fundraising ability throughout the rest of the Community.

CAPITAL LEASE FINANCING PROGRAM Budget Figures

- Over the last and current fiscal years, 15/16 and 16/17, the Board of Finance in cooperation with the Director of Finance established a capital leasing plan to fund the acquisition of vehicles and equipment for the police and highway departments. Both departments were faced with aging fleets of vehicles which required the immediate purchase of several vehicles and/or pieces of equipment. The police department purchased 4 vehicles in each of the 15/16/17 fiscal years, while the highway department purchased several pieces of equipment in each fiscal year as well. The vehicles and equipment purchased through capital lease financing for fiscal years 15/16 and 16/17, as well as those budgeted for fiscal year 17/18 are scheduled below. The Town will own the equipment outright at the conclusion of each of the capital leases.

<u>Highway Equipment</u>	<u>Present Value Cost</u>	<u>15/16 Funding</u>	<u>16/17 Funding</u>	<u>17/18 Funding</u>	<u>18/19 Funding</u>	<u>19/20 Funding</u>	<u>20/21 Funding</u>	<u>21/22 Funding</u>	<u>Total Cost</u>
<u>15/16 FY</u>									
Street Sweeper	\$195,000	\$ 44,900	\$ 43,700	\$ 42,500	\$ 41,500	\$ 40,200			\$212,800
Dump Truck	\$170,000	\$ 39,100	\$ 38,100	\$ 37,100	\$ 36,000	\$ 35,000			\$185,300
Dump Truck	<u>\$170,000</u>	<u>\$ 39,100</u>	<u>\$ 38,100</u>	<u>\$ 37,100</u>	<u>\$ 36,000</u>	<u>\$ 35,000</u>			<u>\$185,300</u>
Total	\$535,000	\$123,100	\$119,900	\$116,700	\$113,500	\$110,200			\$583,400
<u>16/17 FY</u>									
Backhoe	\$115,000		\$ 26,500	\$ 25,800	\$ 25,100	\$ 24,400	\$ 23,700		\$125,500
Dump Truck	\$179,000		\$ 41,200	\$ 40,100	\$ 39,000	\$ 38,000	\$ 36,900		\$195,200
Turf Mower	<u>\$ 50,000</u>		<u>\$ 11,500</u>	<u>\$ 11,500</u>	<u>\$ 10,600</u>	<u>\$ 10,600</u>	<u>\$ 10,300</u>		<u>\$ 54,500</u>
Total	\$344,000		\$ 79,200	\$ 77,400	\$ 74,700	\$ 73,000	\$ 70,900		\$375,200
<u>17/18 FY</u>									
Utility Truck	\$ 65,000			\$ 15,000	\$ 14,600	\$ 14,200	\$ 13,800	\$ 13,400	\$ 71,000
Dump Truck(L)	\$188,000			\$ 43,300	\$ 42,100	\$ 41,000	\$ 39,900	\$ 38,700	\$205,000
Dump Truck(S)	\$ 70,000			\$ 16,100	\$ 15,700	\$ 15,300	\$ 14,800	\$ 14,400	\$ 76,300
Flatbed Trailer	<u>\$ 30,000</u>			<u>\$ 7,000</u>	<u>\$ 6,700</u>	<u>\$ 6,500</u>	<u>\$ 6,400</u>	<u>\$ 6,200</u>	<u>\$ 32,800</u>
Total	\$353,000			\$ 81,400	\$ 79,100	\$ 77,000	\$ 74,900	\$ 72,700	\$385,100

(Continued)

<u>Police Vehicles</u>	<u>Present Value Cost</u>	<u>15/16 Funding</u>	<u>16/17 Funding</u>	<u>17/18 Funding</u>	<u>18/19 Funding</u>	<u>19/20 Funding</u>	<u>20/21 Funding</u>	<u>21/22 Funding</u>	<u>Total</u>
<u>15/16 FY</u>									
4 Police Vehicles	\$150,000	\$ 50,000	\$ 50,000	\$ 50,000					\$150,000
<u>16/17 FY</u>									
4 Police Vehicles	\$150,000		\$ 50,000	\$ 50,000	\$ 50,000				\$150,000
<u>17/18 FY</u>									
4 Police Vehicles	\$155,000			\$ 55,000	\$ 55,000	\$ 55,000			\$165,000
Total Funding Of All Capital Leases By Budget Year	<u>\$1,687,000</u>	<u>\$173,100</u>	<u>\$299,100</u>	<u>\$430,200</u>	<u>\$372,300</u>	<u>\$315,200</u>	<u>\$145,800</u>	<u>\$ 72,700</u>	<u>\$1,808,700</u>

- Interest rates for the 2015-2016 financing agreements ranged between 1.34 and 1.65%.
- Interest rates for the 2016-2017 financing agreements ranged between 2.23 and 2.54%.
- Interest rates for the 2017-2018 financing agreements are estimated at 2.23 and 2.54% for the police vehicles and highway equipment, respectively. Police vehicles are financed over three years, whereas highway equipment is financed over five years.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET**

% Change to 16/17 Revised Budget

LINE #	CAPITAL IMPROVEMENTS	2015-2016 ADOPTED BUDGET	2015-2016 REVISED BUDGET	2015-2016 REVISED BUDGET	2016-2017 ADOPTED BUDGET	2016-2017 REVISED BUDGET	2017-2018 DEPT REQUEST	2017-2018 FIRST SELECTMAN	2017-2018 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
1	Capital Improvements Budget - Town	1,070,517	1,399,517	1,399,517	1,876,544	2,001,823	6,720,342	6,720,342	-	4,718,519	235.71%
2	LESS: Revenue Offsets	(109,956)	(109,956)	(109,956)	(110,944)	(110,944)	(330,138)	(330,138)	-	(219,194)	197.57%
3	Net Town CIP Appropriation	960,561	1,289,561	1,289,561	1,765,600	1,890,879	6,390,204	6,390,204	-	4,499,325	237.95%
4	Capital Improvements Budget - Public Schools	500,000	500,000	500,000	1,054,680	1,054,680	1,330,400	1,330,400	-	275,720	26.14%
5	LESS: Revenue Offsets	-	-	-	-	-	-	-	-	0	0.00%
6	Net Public School CIP Appropriation	500,000	500,000	500,000	1,054,680	1,054,680	1,330,400	1,330,400	-	275,720	26.14%
	TOTAL CIP APPROPRIATION FOR GENERAL GOVERNMENT AND PUBLIC SCHOOLS	1,460,561	1,789,561	1,789,561	2,820,280	2,945,559	7,720,604	7,720,604	-	4,775,045	162.11%

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	FUNDED REVISED Fiscal Year 2015-16	FUNDED ADOPTED Fiscal Year 2016-17	FUNDED REVISED Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22
	GENERAL OPERATIONS											
1	Townwide Computer Upgrade	A	A	A	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
2	Orthophotography/Planimetric Updates	A	A	A	1,000	7,500	7,500	15,000	15,000	15,000	15,000	15,000
3	Network Intrusion Detection	A	A	A	20,000	20,000	20,000	20,000	-	-	-	-
4	Integrated Document Management	D	B	B	-	-	-	40,000	-	-	-	-
5	TOTAL GENERAL OPERATIONS				86,000	92,500	92,500	140,000	80,000	80,000	80,000	80,000
	POLICE SERVICES											
6	Fleet Upgrade	A	A	A	50,000	100,000	100,000	155,000	155,000	155,000	155,000	155,000
7	Technology Upgrade / Communication Equipment Upgrade	B	B	B	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
8	Public Information Message Board				1	-	-	-	-	-	-	-
9	MDT Replacement	B	B	B	17,000	-	-	19,000	-	19,000	-	19,000
10	Surveillance Cameras Program	B	B	B	15,000	15,000	15,000	15,000	-	15,000	-	15,000
11	UPS Station Upgrade/Replacement	B	B	B	-	-	-	30,000	-	-	-	-
12	Radio System Replacement	A	A	A	-	350,000	350,000	400,000	400,000	400,000	-	-
13	Police Dept. Main Air Conditioning Units				-	60,000	60,000	-	-	-	-	-
14	Fuel Management System				-	14,000	14,000	-	-	-	-	-
15	Police Officer Bullet Proof Vest Replacement				-	-	-	-	34,000	-	-	-
16	Emergency Operations Center Generator Replacement				-	-	-	-	-	100,000	-	-
17	Police Facility Internal Camera System Replacement				-	-	-	-	50,000	-	-	-
18	Boiler Repair/Replacement	B	B	B	-	-	-	45,000	-	-	-	-
19	TOTAL POLICE SERVICES				102,001	559,000	559,000	684,000	659,000	709,000	175,000	209,000
	ASSESSOR'S DEPARTMENT											
20	Town Revaluation	A	A	A	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
21	TOTAL ASSESSOR'S DEPARTMENT				70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
	PUBLIC WORKS: HIGHWAY											
22	LOCIP - Capital Improvement Expenditures	A	A	A	110,944	110,944	110,944	1	109,735	109,735	109,735	109,735
23	Repair of Mystic Middle School Roof				250,000	250,000	250,000	-	-	-	-	-
24	Drainage Town wide	B	B	B	12,500	-	-	30,000	30,000	30,000	30,000	30,000
25	Reclaim & Pave Hewitt Rd				25,000	150,000	150,000	-	-	-	-	-
26	Roadway Safety-Guide Rail				30,000	30,000	30,000	-	-	-	-	-
27	Highway Equipment - Capital Leasing Program	A	A	A	179,000	199,100	199,100	275,200	347,000	413,500	409,400	438,700
28	Artificial Turf Replacement	A	A	A	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
29	S Broad Street Sidewalk				40,000	-	-	-	-	-	-	-
30	Mistuxet Sidewalks				1	-	-	-	-	-	-	-
31	ADA Public Works Transition Plan	B	B	B	-	-	-	50,000	25,000	25,000	25,000	25,000
32	Athletic Fields ADA Accessibility-Phase I				50,000	-	-	-	-	-	-	-
33	Athletic Fields ADA Accessibility-Phase II				-	-	-	-	-	-	-	-
34	Playground Safety	B	B	B	-	-	-	25,000	20,000	-	-	-
35	Town Hall Restroom Floor Replacement	B	B	B	-	-	-	40,000	-	-	-	-
36	Town Hall Exterior Painting	C	C	B	-	-	-	30,000	-	-	-	-
37	Lg Vehicle Overhead & Undercarriage Wash System				30,000	-	-	-	-	-	-	-
38	Townwide Planting				5,000	-	-	-	-	-	-	-
39	Roads Rehabilitation Projects/Pavement Management	A	A	A		300,000	300,000	600,000	600,000	600,000	600,000	600,000
40	Underground Storage Tank Replacement	A	A	A		40,000	40,000	180,000	180,000	-	-	-
41	Mystic River Park Rest Rooms	C	C	C	-	-	-	37,500	-	-	-	-
42	Drainage Meadow Ave./Bayview						65,279	-	-	-	-	-
43	TOTAL PUBLIC WORKS: HIGHWAY				762,445	1,110,044	1,175,323	1,297,701	1,341,735	1,208,235	1,204,135	1,233,435
	PUBLIC WORKS: ENGINEERING											
44	North Stonington Road Bridge (CTDOT Brdg #058001)	A	B	B				497,555				
45	Pawcatuck PumpHouse: Roof replacement & Masonry repair	B	B	B	-	-	-	100,000		-	-	-
46	South Anguilla Road Bridge (CTDOT Brdg #04790)	B	B	B	-	-	-	40,000	50,000	50,000		

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	FUNDED REVISED Fiscal Year 2015-16	FUNDED ADOPTED Fiscal Year 2016-17	FUNDED REVISED Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22
47	Stillman Ave Bridge (CTDOT Brdg #04158)	B	B	A	-	-	-	1	1	1	1	
48	Washington Street Drainage Issues Study	C	C	B	-	-	-	30,000	15,000	15,000		
49	West Vine St Pond Flooding Study	C	B	B	-	-	-	70,000	50,000	50,000	50,000	
50	West Vine St Pond Vegetation Removal	C	C	C	-	-	-	50,000		-	-	-
51	Lantern Hill Bridge Project				329,000	-	-	-	-	-	-	-
52	Climate Change Impact Study				5,000	-	-	-	-	-	-	-
53	TOTAL PUBLIC WORKS: ENGINEERING				334,000	-	-	787,556	115,001	115,001	50,001	-
	SOLID WASTE											
54	Ford F250 Pickup Truck				1			-	-	-	-	-
55	Roll-Off Truck	B	B	B	-	-	-	34,000	34,000	34,000	34,000	
56	TOTAL SOLID WASTE				1	-	-	34,000	34,000	34,000	34,000	-
	BUILDING DEPARTMENT											
57	Pickup Truck For Assistant Building Official	B	B	B	-	-	-	30,000	-	-	-	-
58	TOTAL BUILDING DEPARTMENT				-	-	-	30,000	-	-	-	-
	PLANNING DEPARTMENT											
59	Bicycling and Walking Plan/Greenway Way Plan	E	E	C	-	-	-	100,000	20,000	-	-	-
60	Community Information Signs	E	E	E	-	-	-	15,000	20,000	20,000	-	-
61	Community Meeting Room/Leased Space	C	B	B	-	-	-	30,000	30,000	30,000	30,000	30,000
62	Community/Tourism Wayfinding Signs	E	E	E	-	-	-	80,000	80,000	40,000	-	-
63	Town Owned Facilities/Operations Plan	C	C	C	-	-	-	150,000	150,000	-	-	-
64	Town Wide Historic Resources Inventory	E	E	E	-	-	-	50,000	50,000	25,000	-	-
65	Town Wide Sea Level Adaptation Program	C	C	C	-	-	-	100,000	100,000	100,000	100,000	100,000
66	Coogan Blvd Master Plan / Streetscape	C	C	B	-	-	-	350,000	200,000	100,000	100,000	100,000
67	Coogan Blvd Wayfinding Project	E	E	E	-	-	-	80,000	220,000	-	-	-
68	Mystic Streetscape	C	C	C	-	-	-	500,000	1,100,000	1,100,000	1,100,000	-
69	Old Mystic Streetscape	E	E	E	-	-	-	400,000	800,000	800,000		
70	Pawcatuck Waterline Loop	C	C	B	-	-	-	50,000	-	-	-	-
71	Pawcatuck Streetscape - Route 1	C	C	C	-	-	-	400,000	800,000	800,000	-	-
72	Pawcatuck Streetscape - Route 2	C	C	C	-	-	-	500,000	1,100,000	1,100,000	1,100,000	-
73	Pawcatuck River Greenway	E	E	E	-	-	-	300,000	600,000	600,000	500,000	-
74	Pawcatuck River Pedestrian Bridge	C	C	B	-	-	-	250,000	500,000	-	-	-
75	Pawcatuck Hurricane Barrier Study	C	B	B	-	-	-	100,000	-	-	-	-
76	Stonington Gateway Project	E	E	E	-	-	-	60,000	-	-	-	-
77	TOTAL PLANNING DEPARTMENT				-	-	-	3,515,000	5,770,000	4,715,000	2,930,000	230,000
78	TOTAL GENERAL GOVERNMENT				1,354,447	1,831,544	1,896,823	6,558,257	8,069,736	6,931,236	4,543,136	1,822,435
	OUTSIDE AGENCIES											
79	Stonington Como-Floor Tile Replacement				10,070	-	-	-	-	-	-	-
80	Stonington Como-Safety, Security & Handicapped Access				-	45,000	45,000	-	-	-	-	-
81	Stonington Como - Kitchen Health & Safety Code Upgrades	B	B	B	-	-	-	22,585	-	-	-	-
82	Stonington Ambulance Corp - Second Floor Remodel	C	C	B	-	-	-	39,500	-	-	-	-
83	Ocean Community YMCA - Renovation/Expansion/Parking	B	B	B	-	-	-	100,000	-	-	-	-
84	Public Restrooms at Town Dock				5,000	-	-	-	-	-	-	-
85	PNC-Generator				30,000	-	60,000	-	-	-	-	-
86	TOTAL OUTSIDE AGENCIES				45,070	45,000	105,000	162,085	-	-	-	-
87	TOTAL GENERAL GOVERNMENT & OUTSIDE AGENCIES CIP EXPENDITURE BUDGET				1,399,517	1,876,544	2,001,823	6,720,342	8,069,736	6,931,236	4,543,136	1,822,435
	LESS: OTHER ANTICIPATED REVENUE SOURCES											
88	State LOCIP Grant				(109,956)	(110,944)	(110,944)	(1)	(109,735)	(109,735)	(109,735)	(109,735)
89	Federal Local Bridge Program Grant (CTDOT Bridge #058001)				-	-	-	(298,777)	-	-	-	-

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	FUNDED	FUNDED	FUNDED					
					REVISED Fiscal Year 2015-16	ADOPTED Fiscal Year 2016-17	REVISED Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22
90	Federal Local Bridge Program Grant (CTDOT Bridge #04790)				-	-	-	(31,360)	(40,320)	(40,320)		
91	TOTAL OTHER REVENUE AND EXPENDITURE OFFSETS				(109,956)	(110,944)	(110,944)	(330,138)	(150,055)	(150,055)	(109,735)	(109,735)
92	TOTAL NET APPROPRIATION FOR GENERAL GOVERNMENT & OUTSIDE AGENCIES FROM GENERAL FUND				1,289,561	1,765,600	1,890,879	6,390,204	7,919,681	6,781,181	4,433,401	1,712,700
	STONINGTON PUBLIC SCHOOLS											
93	BOE Computer Lease - HP INC -Lease	A			90,000	365,000	365,000	410,000	410,000	410,000	410,000	410,000
94	BOE Computer Purchase One to One				-	-	-	-	140,000	140,000	140,000	140,000
95	BOE Computer Lease - APPLE INC -Lease				150,000	323,250	323,250	-	-	-	-	-
96	District Phone System Upgrade	A			60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
97	Roof Repairs District Wide				-	1	1	-	-	-	-	-
98	Technology Infrastructure (Partial lease) Districtwide				105,000	-	-	-	-	-	-	-
99	Install Security System & Cameras - District Wide	B			-	1	1	16,000	16,000	16,000	16,000	16,000
100	Elevator Shaft Replacement (Lined Shaft) PMS	B			-	1	1	40,000	-	-	-	-
101	Pavement Crack Sealing and Coating District	B			-	1	1	-	52,500	52,500	52,500	52,500
102	Roof Ladders and Cables - SHS	B			-	1	1	-	30,000	-	-	-
103	Classroom Blind/Shade Replacement - District				-	1	1	-	-	-	-	-
104	Athletic Field Repair - Baseball Turf Repair SHS	B			20,000	-	-	25,000	-	-	-	-
105	Tiling/Carpeting - District	B			-	1	1	-	62,000	62,000	62,000	64,000
106	Major Equipment Replacement-Property Maintenance.				-	-	-	-	-	-	-	-
107	Asbestos Abatement & Tiling rooms - DMS /WBS				30,000	-	-	-	-	-	-	-
108	Additional Parking - WVS				-	-	-	-	-	-	-	-
109	Additional Parking-Lower Area - DMS				-	-	-	-	-	-	-	-
110	Additional Parking - MMS	C			-	-	-	-	-	55,000	55,000	-
111	Exterior & Interior Lighting - PMS	B			-	1	1	-	35,000	35,000	40,000	-
112	Replace Maintenance truck - District	B			-	1	1	30,000	15,000	15,000	15,000	15,000
113	Track Replacement/Repair - SHS	C			-	-	-	-	-	55,000	-	-
114	Network Stand alone security system - SHS				-	1	1	-	-	-	-	-
115	Replace Printer Badge - District				-	-	-	-	-	-	-	-
116	Replace Exterior & Interior Lighting - MMS	B			-	1	1	-	50,000	50,000	-	-
117	Replace Student lockers in Basement - MMS				-	-	-	-	-	-	-	-
118	Replace Fire Alarm System with code buttons MMS	B			-	1	1	78,000	-	-	-	-
119	Replace Fire Alarm System with code buttons SHS	B			-	1	1	73,000	-	-	-	-
120	Replace Plumbing Fixtures - District	C			-	-	-	-	50,000	-	50,000	-
121	Minivan for SPED	B			30,000	32,000	32,000	32,000	-	-	-	34,000
122	Classroom Furniture - District	B			-	-	-	-	10,000	10,000	10,000	10,000
123	Replace aerial lift (Reach Gyms/Auditoriums) - District				15,000	-	-	-	-	-	-	-
124	Air Conditioning for GYM wing - SHS	C			-	-	-	-	-	-	-	120,000
125	BOE Portable Classrooms (4 Requested) WVS	A			-	44,400	44,400	44,400	44,400	-	-	-
126	Replace Underground Storage Tanks	B			-	150,000	150,000	100,000	100,000	100,000	100,000	-
127	Replace Hot water System SHS	B			-	-	-	60,000	-	-	-	-
128	Window Unit Air Conditioning - District				-	-	-	-	-	-	-	-
129	H2O Boost Pump				-	15,000	15,000	-	-	-	-	-
130	Baseboard Heat Science Room	B			-	1	1	-	-	-	10,000	-
131	Replace Condenser Coils in Two RTUS - SHS	B			-	1	1	66,000	-	-	-	-
132	AED Replacements	B			-	-	-	12,000	12,000	-	-	-
133	Elevator Replacement - MMS	C			-	-	-	70,000	15,000	-	-	-
134	Gym Pads on Walls	C			-	-	-	-	10,000	-	-	-
135	Sound Panels for Cafeteria	C			-	-	-	-	11,000	-	-	-
136	Replace Two RTUS Piping Prior to Roof Replacement				-	1	1	-	-	-	-	-
137	Replace Handicap Lift to Music Room				-	55,000	55,000	-	-	-	-	-

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2017-2018 FIRST SELECTMAN'S PROPOSED BUDGET

					FUNDED	FUNDED	FUNDED					
LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	REVISED Fiscal Year 2015-16	ADOPTED Fiscal Year 2016-17	REVISED Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22
138	Construct Wall for Access to Office only - MMS	B			-	1	1	-	-	42,000	-	-
139	Construct Wall for Access to Office only - PMS	B			-	1	1	-	-	-	38,000	-
140	Install 31 Code Lockdown Buttons PMS	B			-	1	1	32,000	-	-	-	-
141	Install 43 Code Lockdown Buttons MMS	B			-	1	1	44,000	-	-	-	-
142	Install Code Lockdown Buttons SHS	B			-	1	1	68,000	-	-	-	-
143	Install Fencing for Broached Areas				-	1	1	-	-	-	-	-
144	Install Safety Film on Glass - MMS	B			-	1	1	21,000	-	-	-	-
145	Install Safety Film on Glass - PMS	B			-	1	1	49,000	-	-	-	-
146	Install Strobe Lights in Areas of Assembly SHS				-	10,000	10,000	-	-	-	-	-
147	Replace Locksets for Consistency PMS	B			-	1	1	-	20,000	-	-	-
148	Replace Damaged Light Poles SHS	B			-	1	1	-	20,000	-	-	-
149	Replace Major equipment Mower and Groomer District	B			-	1	1	-	15,000	15,000	15,000	-
150	Increase Electric Capacity MMS	B			-	1	1	-	17,000	-	-	-
151	Increase Electric Capacity PMS	B			-	1	1	-	15,000	-	-	-
152	Steamer Kettle for Kitchen - MMS	B			-	1	1	-	20,000	-	-	-
153	Bleachers to Increase Seating Capacity - PMS	B			-	-	-	-	-	-	-	10,000
154	TOTAL PUBLIC SCHOOLS CIP EXPENDITURE BUDGET				500,000	1,054,680	1,054,680	1,330,400	1,229,900	1,117,500	1,073,500	931,500
	LESS: PUBLIC SCHOOLS OTHER ANTICIPATED REVENUE SOURCES											
155	State Grants				-	-	-	-	-	-	-	-
156	TOTAL OTHER PUBLIC SCHOOL REVENUE AND EXPENDITURE OFFSETS				-	-	-	-	-	-	-	-
157	TOTAL NET APPROPRIATION FOR PUBLIC SCHOOLS CIP FROM GENERAL FUND				500,000	1,054,680	1,054,680	1,330,400	1,229,900	1,117,500	1,073,500	931,500
158	TOTAL NET APPROPRIATION FOR ALL CIP PROJECTS FROM GENERAL FUND				1,789,561	2,820,280	2,945,559	7,720,604	9,149,581	7,898,681	5,506,901	2,644,200